

#### YEARLY STATUS REPORT - 2022-2023

#### Part A

#### **Data of the Institution**

1. Name of the Institution Markanda National College

• Name of the Head of the institution Dr. Ashok Kumar

• Designation Principal

• Does the institution function from its own Yes

campus?

• Phone no./Alternate phone no. 01744240152

• Mobile no 9416144789

• Registered e-mail mncshahabad@yahoo.co.in

• Alternate e-mail mncshahabad@gmail.com

• Address Markanda National College,

Sector-1, Urban Estate, Ladwa

Road

• City/Town Shahabad Markanda

• State/UT Haryana

• Pin Code 136135

2.Institutional status

• Affiliated / Constituent Affiliated

• Type of Institution Co-education

• Location Semi-Urban

• Financial Status

#### Grants-in aid

• Name of the Affiliating University Kurukshetra University,

Kurukshetra

• Name of the IQAC Coordinator Dr. Jawahar Lal

• Phone No. 01744240152

• Alternate phone No. 9812351248

• Mobile 9466435456

• IQAC e-mail address mnciqac@gmail.com

• Alternate Email address laljawahar456@gmail.com

 ${\bf 3. Website~address~(Web~link~of~the~AQAR}$ 

(Previous Academic Year)

https://mncs.ac.in/agars/

4. Whether Academic Calendar prepared

during the year?

• if yes, whether it is uploaded in the <a href="https://mncs.ac.in/forms/">https://mncs.ac.in/forms/</a>
Institutional website Web link:

#### **5.**Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	73.00	2003	21/03/2003	20/03/2008
Cycle 2	В	2.44	2019	01/05/2019	30/04/2024

Yes

#### 6.Date of Establishment of IQAC

20/04/2004

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
M N COllege	MLA Grant	Haryana Govt.	2022	400000
Sports and Yoga	Non Recurring Grant	DHE Haryana	2022	50000
Political Science	Non Recurring Grant	DHE Haryana	2022	50000
nss	Non Recurring Grant	DHE Haryana	2022	22000
Science	Non Recurring Grant	DHE Haryana	2022	15000

## 8.Whether composition of IQAC as per latest NAAC guidelines

Upload latest notification of formation of IQAC

View File

#### 9.No. of IQAC meetings held during the year 02

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?
- If No, please upload the minutes of the meeting(s) and Action Taken Report

View File

# 10.Whether IQAC received funding from any of the funding agency to support its activities during the year?

• If yes, mention the amount

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

- 1. Number of MOUs was Increased this year after recommendations of IQAC.
- 2. An annual prize distribution function to motivate the students in studies, cultural, sports and other other activities has been orgainzed after recommendation of IQAC.

#### 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

#### Plan of Action Achievements/Outcomes Celebration of important days 1. Independence Day was like Birth and Death Celebrated on 15.08.2022. 2. Anniversary, Independence and National Teachers' Day was Republic day, Haryana day, UNO celebrated on 05.09.2022. 3. day, Flag day , Youth day, Women Vijay Diwas was celebrated on day and Science day to make the 16.12.2022. 4. Flag Day was celebrated on 07.12.2022. 5. students aware regarding truth, love non-violence and peace, National Science Day was National Values, Human Values, celebrated on 28.02.2023. National Integration, Communal 6.World consumer Day was Harmony, and Social Cohesion as celebrated on 15.03.2023. 7. well as for observance of World Water Day was celebrated fundamental duties on 22.03.2023. 8. World Health Day was celebrated on 07.04.2023. 9. World Earth Day was celebrated on 21.04.2023. For holistic development of the 1. A Poetry Recitation Students, organization of speech competition was organized by

declamation contest/ Talent show with different activities

department of English on 17.09.2022. 2. "Samachar Patra Vachan Pratiyohita Evam Adarsh Vakaya Partiyogita" was organized by department of Political Science to celebrate Hindi Divas on 13.09.2022. 3. Talent show was organized by college on 24.09.2022 in which 100 students participated. 4. Poetry recitation competition in Hindi and Urdu was organized on 12.10.2022. 5. A Self Composed Poetry and Hindi Slogan Writing Competition was organized on 29.09.2022. 6. Painting, Rangoli

and Poster Making Competitions were organized on 11.10.2022. 7. Rangoli and Painting competition was organized on 08.10.2022. 8. Two Day Deepak Chadha Memorial Annual Athletic Meet was organized on 13.12.2022 and 14.12. 2022. 9. Seven days work shop on "Spreadsheet, Presentation software and communication Skills" was organized from 15.12.2022 onwards. 10. State Level Chemistry quiz was organized on 09.12.2022. 11. PPT, Campus photography, Poster making and Best out of the Waste competition were organized on 20.10.2022. 12.A Poetry competition in Hindi and Urdu langague was organized on 13.10.2022. State Level Prof. Rajeshwar 'Shokh' Poetry Recitation competition was organized on 11.04.2023.

Apart from regular curriculum delivery quizzes/educational trips and tours/extension lectures on different topics within and out of prescribed syllabus/Education or Business fair/ Youth Parliament for the students

- 1. An extension Lecture was organized by college on "Employment Opportunities in Tourism and Hotel Management" on 14.10.2022. 2. An extension lecture on "Career in Indian Army" was organized for all stream students on 26.11.2022.
- 3. An extension Lecture on "Introduction to Capital market" was organized for B.Com students on 9.12.2022. 4. A pre Placement talk on "Various Job Roles, Career opportunities and growth prospects in the company" was organized on 16.02.2023. 5. A seminar on "Career Avenues in Govt. Sector" was organized on 20.02.2023. A seminar on "Personality Development,

communication skills and career in Abroad" was organized on 02.03.2023. 6. An extension lecture on "Cyber Awareness and Traffic Rules" was organized by 15.10.2022. 7. Online Extension Lecture on "Finance Management, Mutual Funds and Sarathi App" was organized by on 10.12.2022. 8. State Level guiz competition in Economics and Marketing was organized on 06.04.2023. 9. A Quiz competition was organized on 13.04.2023. 10. Students visit to PNB Bank on 15.04.2023. 11. An extension lecture was organized by Political Science department on 25.04.2023. 12. An extension lecture was organized by Legal Literacy cell on 26.04.2023. 13. An extension lecture by Alumni was organized on 03.05.2023, 04.05.2023 and 05.06.2023 in which alumni of the college interacted with students on different aspects. 14. A training workshop was organized on the topic "Provident Fund Employees state Insurance Schemes" on 15.05.2023. 14. An extension lecture on the topic Hydroponics was organized on 10.05.2023.

For the for the benefit of students admitted in degree classes, A Revision/Bridge Course and Orientation for 1st year students 1. A Bridge course for all First year students was organized from 16.08.2022 to 23.08.2022. 2.

Orientation cum Induction program for all first year students was organized on 17.09.2022. 3. An MNC Library Orientation and career Guidance and counseling sessions were organized for first year students on 21, 22 and 27 September, 2022.

Faculty Development Program,
STC, workshop Webinar/
conferences for students and
teachers

1. Extension Lecture on "Sensitization in Property Rights" was organized on 19.12.2022 for faculty and students. 2. National Seminar on "Hindi Sahitya mein Vatsalya" was organized on 17.12.2022. 3. One Day National Webinar on "Realignment of NAAC Assessment and Accreditation with reference to NEP-2020" was organized on 21.04.2023. 4. Workshop on Yoga and Meditation was organized on 24.04.2023.

## 13. Whether the AQAR was placed before statutory body?

No

• Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

#### 14. Whether institutional data submitted to AISHE

Part A				
Data of the Institution				
1.Name of the Institution	Markanda National College			
Name of the Head of the institution	Dr. Ashok Kumar			
Designation	Principal			
• Does the institution function from its own campus?	Yes			
Phone no./Alternate phone no.	01744240152			
Mobile no	9416144789			
Registered e-mail	mncshahabad@yahoo.co.in			
Alternate e-mail	mncshahabad@gmail.com			
• Address	Markanda National College, Sector-1, Urban Estate, Ladwa Road			
• City/Town	Shahabad Markanda			
• State/UT	Haryana			
• Pin Code	136135			
2.Institutional status				
Affiliated /Constituent	Affiliated			
• Type of Institution	Co-education			
• Location	Semi-Urban			
• Financial Status	Grants-in aid			
Name of the Affiliating University	Kurukshetra University, Kurukshetra			

Name of the IQAC Coordinator	Dr. Jawahar Lal
• Phone No.	01744240152
Alternate phone No.	9812351248
• Mobile	9466435456
• IQAC e-mail address	mnciqac@gmail.com
Alternate Email address	laljawahar456@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://mncs.ac.in/agars/
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://mncs.ac.in/forms/

#### **5.**Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	В	73.00	2003	21/03/200	20/03/200
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6.Date of Establishment of IQAC 20/04/2004

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NSS	Non Recurring Grant	DHE Ha	ryana	2022	22000
Science	Non Recurring Grant	DHE Ha	ryana	2022	15000
3.Whether compositions	sition of IQAC as p	er latest	Yes		
• Upload lates IQAC	t notification of form	ation of	View File	<u>e</u>	
9.No. of IQAC me	etings held during	the year	02		
Were the m and complia	etings held during inutes of IQAC mee ance to the decisions led on the institution	eting(s) s have	02 Yes		
<ul> <li>Were the mand compliant been upload website?</li> <li>If No, please</li> </ul>	inutes of IQAC mee	eting(s) s have hal		<u>e</u>	
Were the mand compliance been upload website?      If No, please meeting(s) and the meeting of the meeting	inutes of IQAC mee ance to the decisions led on the institution upload the minutes of and Action Taken Rep	eting(s) s have nal of the bort	Yes	<u>e</u>	

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- 1. Number of MOUs was Increased this year after recommendations of IOAC.
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## 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

# Celebration of important days like Birth and Death Anniversary, Independence and Republic day, Haryana day, UNO day, Flag day, Youth day, Women day and Science day to make the students aware regarding truth, love non-violence and peace, National Values, Human Values, National Integration, Communal Harmony, and Social Cohesion as well as for observance of fundamental duties

Plan of Action

#### Achievements/Outcomes

- 1. Independence Day was Celebrated on 15.08.2022. 2. National Teachers' Day was celebrated on 05.09.2022. 3. Vijay Diwas was celebrated on 16.12.2022. 4. Flag Day was celebrated on 07.12.2022. 5. National Science Day was celebrated on 28.02.2023. 6.World consumer Day was celebrated on 15.03.2023. 7. World Water Day was celebrated on 22.03.2023. 8. World Health Day was celebrated on 07.04.2023. 9. World Earth Day was celebrated on 21.04.2023.
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Faculty Development Program, STC, workshop Webinar/ conferences for students and teachers	1. Extension Lecture on "Sensitization in Property Rights" was organized on 19.12.2022 for faculty and students. 2. National Seminar on "Hindi Sahitya mein Vatsalya" was organized on 17.12.2022. 3. One Day National Webinar on "Realignment of NAAC Assessment and Accreditation with reference to NEP-2020" was organized on 21.04.2023. 4. Workshop on Yoga and Meditation was organized on 24.04.2023.
13.Whether the AQAR was placed before	No

• Name of the statutory body

statutory body?

Name	Date of meeting(s)
Nil	Nil

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	19/02/2024

#### 15. Multidisciplinary / interdisciplinary

The college has planned to offer Various Courses to be open for all students of different streams from the session 2023-24.

#### 16.Academic bank of credits (ABC):

The college is an affiliated college under Kurukshetra University, Kurukshetra. The affiliating University has created Academic Bank of Credit from the session 2023-24 onwards.

#### 17.Skill development:

The college has planed to offer various Skill Ehnacement courses for different disciplines from session 2023-24 under implemention of National Education Policy-2020.

## 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has planned to offer the courses for appropriate integration of Indian Knowldge System from the session 2023-24.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

With the implementation of NEP-2020, The affilaiting University has proposed the curriculum and syallbi which focus on outcome based eductaion.

#### **20.Distance education/online education:**

The college offers only those programs which are allowed by the university. The college will offer online education or courses if allowed by affiliating University.

## Extended Profile

#### 1.Programme

1.1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<u>View File</u>

#### 2.Student

2.1

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.2

Number of seats earmarked for reserved category as per GOI/

State Govt. rule during the year		
File Description	Documents	
Data Template	<u>View File</u>	
2.3	233	
Number of outgoing/ final year students during the	e year	
File Description	Documents	
Data Template	<u>View File</u>	
3.Academic		
3.1	27	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<u>View File</u>	
3.2	27	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<u>View File</u>	
4.Institution		
4.1	17	
Total number of Classrooms and Seminar halls		
4.2	64.52480	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	61	
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		

## 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution runs all its programmes in accordance with the curriculum and the syllabi of courses outlined by the affiliating University. Some of the faculty members of this college are members of the board of studies in the university and they actively contribute in designing and developing the university curriculum. The college always ensures that its curriculum reaches its students in time with the vision and mission of the college.

#### Major Initiatives

- 1. Governing body of the college is the prime body for ensuring proper and planned delivery of the curriculum.
- 2. IQAC of the college holds regular meetings to plan, monitor and review the curriculum implementation.
- 3. Staff meetings are regularly conducted to discuss the curriculum and to ensure the effective curriculum delivery.
- 4. Academic calendar is prepared at the beginning of every session and through it all the information of all the activities is transferred to the students and staff.
- 5. Through semester wise lesson plans, every department ensures smooth running of its pedagogical practices.
- 6. Slow learners and advanced learners are identified and separate training is given to them.
- 7. Orientation Programmes are organized for the freshers to make the curriculum delivery smooth and effective.
- 8. Weekly mentorship classes help in effective delivery of curriculum.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://mncs.ac.in/academic-calendar/

## 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares and circulates 'Academic Calendar' containing relevant information regarding the teaching-learning schedule, events and activities to be organized, holidays, dates of examination etc. It makes the stakeholders aware of all the activities regarding CIE process. It is also posted on the college website and notice boards . It proves helpful for forthcoming students, alumni and parents. The students' progress is monitored regularly by adopting the strategy of CIE, class tests, project work, assignments, unit tests and semester examination. The review of internal assessment is taken by the principal regularly. For the implementation of internal assessment process, examination committee maintains overall internal assessment process. The examination committee sends the information to the university about the students who are appearing for the examination. After receiving enrolled list of the students by the University, the college prepares seating arrangements chart, list of invigilators etc. The record of internal assessment is also maintained at the college level. The teacher plans the teaching and evaluation schedule of the assigned subjects.

The internal evaluation is planned in consultation with the principal of the college in departmental meetings. Through academic calenda,r the college effectively manages the time for all activities that lead to academic success.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	No File Uploaded

#### 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

## 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

98

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Holistic learning is the hallmark of our institution. It integrates cross-cutting issues of the society like moral values, Human Values, Professional Ethics, Gender equality, environmental awareness etc. which are inseparable part of our curriculum. The college makes effort to make the students aware and sensitive towards social and environmental issues. The curriculum includes activities like screening the films and videos, display of inspirational quotes and instructions on the campus activities in field and on campus, (extension lecture, competition) through various cells/Clubs/Societies etc. Moral values, human values and professional ethics- The college regularly conducts mentoring classes. For this small groups of the students are formed at college level.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

## 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8
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Page 20/66 05-04-2024 03:34:42

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

#### 1.3.3 - Number of students undertaking project work/field work/ internships

#### 497

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

#### 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://mncs.ac.in/wp-content/uploads/2024 /01/Feedback-Anaylsis-2022-23-8.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	No File Uploaded

## 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://mncs.ac.in/wp-content/uploads/2024 /01/Feedback-Anaylsis-2022-23-8.pdf

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

435

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

253

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The details are as under: The identification and assessment of the learning levels starts with the department wise induction programs

where during interaction, the teachers have a basic idea of learners strengths and weaknesses, socio- economic status, percentage in the qualifying examination, interests and aptitudes. The assessment is further reinforced by the mentors. Further, faculty members conduct tests in first year in all subject to assess their performance. Then students are classified as advanced learners and slow learners. For Advanced leaners, special coaching is arranged. They are encouraged and facilitated to read beyond the prescribed syllabus and are given access to reference books, journals, e-resources, online study material to supplement their learning. Several scholarships and awards are in place to reward them for their achievements. They are developed into peer mentors to help the teacher mentors and this inculcates leadership and responsibility in them. Advanced Learners are also encouraged to participate in national seminars and co-curricular/extracurricular activities. For slow learners, extra classes are provided, and counseling sessions are organized. As far as possible their progress is also discussed with their parents. Faculty engage slow learners in the following activities: Individual guidance, Remedial Classes, Question Bank, Extra classes etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
903	27

File Description	Documents
Any additional information	<u>View File</u>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Effective curriculum planning, delivery and other teaching methodologies and activities are organized in the college to ensure experiential and participative learning. The college tries to integrate conventional learning with modern and innovative pedagogy. ICT enabled teaching using smart board, Laptops, learning management system, web resources, PPTs helps the students to overcome their learning barriers. Academic activities such as project works and case studies related to activities held in the society and mock teaching, debate and declamation contests, quiz contests etc. are regular features of every class which prepare the students for the challenges of life. The college organizes National and State level seminars, conferences, exhibitions, workshops and cultural events in which students take active part and are made familiar with new ideas and avenues in their fields. Educational and industrial tours are organized to give practical knowledge to the students for making the learning more interactive. Participative learning also becomesvisible through various beyond classroom activities which takeplace through clubs and committees. Such activities provide exposure to the students thus helping them in navigating through life's challenges and carving their personality. These activities include educational excursions, visits to assembly, Industrial visit, Youth Parliament, group discussion, Science Exhibition, Cultural Fest, Rallies, Surveys, Internships etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

## 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College uses ICT tools to encourage and augment the dissemination of education. The faculty members are opting for hybrid mode of teaching and learning in the college. The following tools are used in the College: ICT Tools: 1. Projectors-projectors are available in college. 2. Internet Surfing stations/ Computer Systems-campus is equipped with 61 computers at computer labs, physics lab and Library. 3. Printers and Scanners-Multifunction printers are available at all prominent places. 4. Seminar Rooms-Two seminar halls are equipped with digital facilities. 5. Smart Board-One smartboard is installed in the campus. 6. Digital Library resources (NLIST and Online Resources) Use of ICT by Faculty Members in Teaching and Learning- 1. PowerPoint presentations- The faculty members are using power point presentations with the help

of projectors. Audio, Video and interactive texts are used for delivering the content. 2. Invited Talks/Lectures-Seminar hall is digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students. 3. Online quiz/Online competitions- Faculty use GOOGLE FORMS to create online quizzes and online competitions for students and also conducted various competitions. 4. Online Video Lectures/Talks-Students participate in the College's online video meetings for lectures and webinars. 5. Faculty Development- Teachers have undergone faculty development programmes with the help of ICT.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>View File</u>

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

## 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

295

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment system of the college is based upon the examination system of affiliating university. In each subject, 20% marks are assigned for internal assessment. These marks are divided into three categories. 10% marks for two hand written assignments, 5% for one class test and 5% for attendance. The schedule of class tests and house exams is displayed in the Academic calendar. Besides Routine class tests, assignment and surprise test are also conducted. There is an examination committee which works under the guidance of controller of exams. Question papers are set strictly as per the University Examination Pattern. All the faculty members give two assignments to the students. Marks of Evaluated Assignments and shortage of lectures are displayed on the notice board. The date sheet of class tests is provided to the students in advance. Teachers evaluate the answer sheets and distribute to the students in the class to solve any discrepancy or query. Teachers discuss the question papers and techniques of attempting questions in the class. Students, who are not able to take the class tests are given a special chance to appear in tests. Students are encouraged to attend their classes regularly through notices and mentoring classes.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college strictly follows the examination pattern and schedule issued by the affiliating university. The college has its own examination Committee for implementing this system. The examination cell conducts the internal exams and final exams separately in an efficient manner. The examination committee has right to give special chances in internal exams and to submit assignments. The Committee finalizes the internal assessment of the students very carefully, with inbuilt mechanism of checks and balances. There is a transparent and efficient system to deal with examination related grievances. At Department level, grievances regarding assignments and house exams are handled by the concerned teacher and HODs immediately. At college level, the examination committee constituted for the smooth conduct of examinations, handles the grievance quickly. Whenever a grievance regarding non declaration of individual result, showing absents in the exam, non recipient of award, wrong or non-declaration of result, any issue

Page 27/66 05-04-2024 03:34:43

regarding DMC etc,. letters are sent to the controller of exams, K.U.K and other related branches. For complaints in final examinations, there is a provision of re-evaluation, re-checking of answer sheets at the University level. Grievances, if any, are attended to by the Committee very patiently and empathetically. The Committee tries its level best to resolve all the complaints.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college follows an evaluation by conducting university examination at the end of each semester, 80% weight age is given to final examination and 20% to internal assessment consisting of class test, assignment and class attendance. Learning outcomes are conveyed to the students clearly at the time of admission counseling while they are in process of choosing their streams. The staff is sensitized about these goals in various interactive sessions during staff council and departmental meetings. Students are given complete information of various learning opportunities available through the college prospectus. It would be pertinent to mention here that the learning outcomesare also in consonance with the vision and mission. Programme outcome (POs) and course outcomes (Cos) for all programmes and courses are derived from course contents and the college has devised its own ways to perceiveand define them with the active involvement of faculty members. The COs familiarizethe students with the skills and knowledge which they shall acquire after completing course and its utility in globalized world. The Cos and POs are displayed on the college website and also conveyed in the induction programme and departmental meetings. The faculty members further discuss these with the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mncs.ac.in/co-po/
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Only stating and communicating the POs and Cos is not sufficient. Ensuring the attainment of POs and Cos is absolutely essential. The college has devised a mechanism to attain the POs and COs. This mechanism is prepared and approved by the IQAC. The attainment is ensured by effective delivery of curriculum coupled with other activities for the holistic development of the students. Attainment of POs and Cos is assessed through the following methods: (1) Performance of student In internal assessment is one of the best parameters to assess the attainment of Cos. There is 20% weightage for the internal assessment and 80% weightage for the end semester examinations. (2) To assess the attainment of POs, the method of feedback is used.

The Questionnaire form contains some of the following inputs

Name of the programme and session. Availability of course information through website POs and Cos information through website, Suggestions for the betterment of the program, Relevance of POs to academic and professional goals. Level of quality of courses and curriculum delivery, Future Planning, Employability of the Programme, Rating overall quality of learning experience, The suggestions of the students are discussed and analyzed and corrective measures are initiated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

#### 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

Page 29/66 05-04-2024 03:34:43

#### 128

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mncs.ac.in/wp-content/uploads/2024/04/SSS-2022-23.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

6.877

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

## 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

## 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.2 - Innovation Ecosystem

## 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has introduced different innovative ideas and implemented the same for betterment of the institution and for creation and transfer of knowledge among students as well as staff members. These are as under: The lesson plans are displayed on the notice boards and college website. I-cards provided to students carry the bar-code system which is used in the Library also for issuing books, Magazines etc. Working of the office and Account Branch of the college has been computerized to improve their functioning. The library has been linked to INFLIBNET-on internet connection to download e-journals and e-books. Mentoring classes are also conducted on regular basis to take care of the students under stress. For the benefit of students special extension lectures by experts are arranged. Exclusive Career Guidance Cell has been set up in the college, so as to assist the students in choosing the right path to attain success. Faculty members are motivated through research committee to take up research. The MNC library of the college has developed its own website and android

#### app.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

## 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://mncs.ac.in/research-and- development/
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

## 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

- 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year
- 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

16

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS, NCC, Red Ribbon Club, Women cell, Youth Red Cross, Cultural Council, Legal Literacy Cell of our college are striving hard to achieve the culture of excellence and at the same time playing significant role in students, Lives. Principal, NCC officer, NSS programme officer, Nodal Officer Youth Red Cross, Red Ribbon Club, students and teachers of the college organise numerous extension activities in neighborhood community. Apart from this, the college has been organising many activities related to society in collaboration with HDFC Bank, Punjab National Bank, Bharat Vikas Parishad, Red Cross Society, Rishi Welfare Trust, Rotary Club, Art of Living, Urdu Academy, Panchkula, Department of youth and Cultural Affairs, Kurukshetra University, Kurukshetra etc. NSS volunteers and NCC Cadets serve the society by organising awareness driveon Various Social Issues. NSS and NCC units provides space to NCC cadets and NSS volunteers for their all round development. NSS volunteers attendSpecial camps, State camps, National Integration camps. NCC cadets of the college have

attended National Integration camps army attachment camps, CATC camps, Pre- TSC camps, Pre- RD camps etc. Various Important days are celebrated by various cells of the college and such kindof activities instill social and patriotic awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year  $\frac{1}{2}$
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

#### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

# 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

572

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

## 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year

## 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

15

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

Page 35/66 05-04-2024 03:34:43

#### houses etc. during the year

## 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Markanda National College provides appropriate teaching-learning facilities, such as classrooms, labs, and computing equipment, to meet the curriculum needs of students and provides an optimal learning environment. The institution provides adequate infrastructure to conduct theory and practical lessons. The college hassufficient number of well-furnished, well-ventilated, and spacious classrooms. The college features well-equipped laboratories for Physics, Chemistry, Physical Education, and Computer Science, so that theory meets perfection with proper practical. All the laboratories are built as per UGC, University, and Haryana Govt. guidelines. Teachers use ICT to help students understand the topics. A projector and audio-visual aids are included in the conference room. A multifunctional Auditorium, seating 700 students and faculty personnel, is also available at the college. Faculty members have access to computers at the Computer Department, which allows them to give students with the most up-to-date information. Multiple places throughout the college offer printers and Internet access. Textbooks, reference books, journals, magazines, newspapers, and other items are available in the college library. The college library offers E-Learning, which comprises a variety of e-journals and e-books. The needy students are also given access to a book bank where they can borrow books for the duration of the semester.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mncs.ac.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The MNC Library (Markanda National College Library) is a wi-fi enabled, well-equipped, and all well-served by the institution. The college maintains a well kept sports complex. The multipurpose Hall also acts as a badminton court's indoor facility. The college provides a Post Graduate Diploma in Yoga, which has increased students' and staff members' awareness in Yoga. Qualified Yoga instructor is assigned to meet the students' educational and practical demands. Students are encouraged to participate in games. Students from the college have gone on to compete at the state and national levels. The college hosts a sports competition in which students are encouraged to Participate. Every year, the College participates in the Kurukshetra University's cultural festival in Kurukshetra. Students are encouraged to develop their cultural and sports skills in order to represent the university on a number of different levels. To recognise the talent of fresher students, the college hosts an annual state-level Poetry Recitation Competition in four languages. To prepare students for various cultural events, the college seeks outsourced assistance from reputed coaches/trainees. The College Auditorium serves as the grand venue for all of the college's cultural events. The conference hall is utilised for events such as symposiums, debates, quizzes, Rangoli, and poetic recitations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mncs.ac.in/infrastructure/

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

#### 9.619420

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

### 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The MNC Library (Markanda National College Library) is a wi-fi enabled, well-equipped, and well-maintained library located on the institute's first floor. It is intended to suit the academic needs of the College's faculty, students, and staff. By providing textbooks, information sources, and non-traditional resources, the College hopes to make the library a knowledge hub. From 2015 onwards, the MNC Library has been using the Library Management System (LIMT) software, version 5.6.1, to automate its services and functions. The library's circulation desk uses barcodes to issue, return, and renew documents. The MNC library can accommodate approximately 100 guests/students in its reading area, which has a sitting capacity of 100 persons. Users of the MNC Library get access to open access articles as well as the N-LIST database service. MNC Library provides reference services,

academic help, circulation services, database training support, user guidance service and current awareness service by providing new arrivals of books. In addition to the many resources, the MNC library has a magazine and newspaper area, a browsing section, reference section, Competitive books, biographies, and religious books sections in the library. As part of its community outreach initiative, it also provides service to the public through external membership.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

### 4.2.2 - The institution has subscription for the | A. Any 4 or more of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership ebooks Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/ejournals during the year (INR in Lakhs)

#### 1.06493

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

### 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

To address the technology needs of its students, the college is always working to improve its IT infrastructure and capabilities. Our college has implemented cutting-edge technologies to enhance the teaching and learning process. The college has two smart board in addition to the standard teaching tools of chalk boards. As part of efficient curriculum delivery, the college provides Wi-Fi access to

faculty and limited Wi-Fi access to students. In the classroom, teachers provide online materials, PDFs, and PowerPoint presentations. Students are encouraged to use ICT tools to deliver seminars. In the past, through Google Suite, the college has successfully organised national/international seminars/webinars, FDPs, and contests. The college's Facebook page features activities and events organised by the college's various cells and departments. The technology at the college is updated on a regular basis. In the college, there is a 100 Mbps internet connection. Students' feedback forms are collected via online forms. Students can access open access resources on the MNC Library's website. To address technological issues, the local vendor can be reached via phone.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### **4.3.2 - Number of Computers**

61

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

### **4.3.3** - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

42.06942

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The procedures for maintenance and utilization of physical, academic and support facilities are as following:

1. Laboratory - At the time of admission, the students who got

enrolled for laboratory related programmes are charged laboratory expenses as apart of semester fees. New equipment is purchased out of the charged fees and in addition to that regular maintenance is done through that fund.

policies and procedures of the MNC Library. After getting sanction from the Principal, books, databases and other resources are procured on the demand of the HOD's.

2. Library - The Library committee of the college defines the

- 3. Sports Complex The Sports ground of the College is used extensively by the bonafide students and local community. The physical education students have brought laurels to the college in various sports and games held at National and International Levels.
- 4. Computers The College is having two computer labs with 36 computers in it. The labs are connected to Wi-Fi facility to provide internet access to students.
- 5. Classrooms The College has various committees for maintenance and upkeep of infrastructure. The College has adequate furniture and electrical facility available in each classroom. The classrooms and furniture facilities are utilized regularly by the faculty and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

- 5.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year
- 5.1.1.1 Number of students benefited by scholarships and free ships provided by the

### Government during the year

#### 227

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

385

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills
enhancement initiatives taken by the
institution include the following: Soft skills
Language and communication skills Life
skills (Yoga, physical fitness, health and
hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://mncs.ac.in/reports-of-events/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

104

### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

679

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

# 5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

#### A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

### **5.2 - Student Progression**

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<u>View File</u>

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

### 5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Page 45/66 05-04-2024 03:34:43

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

27

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

20

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Although there is no formal students' Council in the college, Since 2019-20, Yet the college has always understood and adopted the values of decentralization, involvement and contribution of

the students in various academic, administrative and co-curricular activities of the college. Students are member of various department/Associations/Committees/Clubs and they are the driving force to organize various activities. They are nominated in various students societies/committees to ensure maximum student participation. The students, needs are given due consideration and activities are student centric. This helps in updating their knowledge in the area of diverse domain. The students are members of various committees viz Cultural Activities Committee, Career Guidance and Placement cell, Sports Committee, Library Committee, Alumni Association, Women Cell, Magazine Committee, Blood Donation Committee, Red Cross Committee constituted at the start of every session. The students in these committees help the incharges of respective departments for smooth functioning and maintenance of activities. The class representatives of every class put forth their suggestions through meetings and mentorship classes. Present students and alumni are members of IQAC. They give their suggestions in planning the academic calendar and extension activities to be held in the college and help in executing the same throughout the year.

File Description	Documents
Paste link for additional information	https://mncs.ac.in/college-committees/
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

34

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College is proud of its worthy alumni who have earned accolades because of their positive contribution to the society. The College Alumni have joined varied fields viz. Law, Teaching, Banking, Accounts, Police, Army, Agriculture, Business and Social Work, Politics etc. The College is in touch with its alumni and has formed network with them through social media and other communication channels. The College believes in firm footing of relations with alumni and have organized alumni meets to provide conducive environment to alumni to support their Alma Mater with their work, wisdom and resources. The contributions of Alumni Association towards College are as under: Provides financial assistance to the meritorious and poor students. Alumni Association deliberates upon developmental agenda of College. The association works as a support system by providing placement facility to the Graduating students. The association is supporting various social activities of the College by organizing Blood Donation camps and rallies on social issues. The strong network of the Alumni is exercised by the College to develop interface with the Administration and Industry. The Association also shares their vision by deputing prominent alums to undertake educational classes.

File Description	Documents
Paste link for additional information	https://mncs.ac.in/about-alumni- association/
Upload any additional information	No File Uploaded

### **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

D. 1 Lakhs - 3Lakh	าร
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File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Principal of the College is the institution's primary academic and administrative leader. In keeping with the vision and mission ofthe college, we seek to develop in each student the abilities, the skills and passion to work honestly, intelligently, creatively and effectively for the fulfillment of the society. The Principal motivates faculty members to contribute to the college's overall academic growth and development. The Advisory Council meetings are regularly organized to review the infrastructure, manpower, and new development needs for the academic session, and approvals are given appropriately, with the need-based requirements taking precedence. Management, the Principal, and the faculty are always in synchronization when it comes to developing and implementing quality policies and strategies. The faculty is always involved in the decision-making process. Teachers from various committees meet on a regular basis and present their recommendations to the Principal before reaching a suitable decision for implementation. The Governing Body meets on a regular basis, and all significant decisions are made there. In a nutshell, the college's management, principal, and staff (teaching and non-teaching) are all actively participating in the decision-making process in order to maintain and improve the college's educational quality.

File Description	Documents
Paste link for additional information	https://mncs.ac.in/vision-and-mission/
Upload any additional information	No File Uploaded

### 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College is committed to a democratic system and encourages allof its stakeholders to participate in it. The college's entire system is subdivided into constituents to ensure smooth and efficient operation. Markanda National College Society, The parent body has a separate Governing Body for the college governance which has office bearer selected by due electoral process, nominated executive committee members, elected teacher representatives, Nonteaching representative, representative from affiliating university and Director, Higher Education, Haryana. The Principal is the ex-officio secretary of the Governing Body. The participation of the teachers in the decision making bodies of the institution is ensured by making them conveners and members of various committees constituted for the effective governance. Member of the staff are the main component of Advisory Staff Council, Academic Council, and IQAC-the major decision making bodies of the college to deal with the academic and Physical Infrastructure matters and students related issues for the sentence and enhancement of the quality. The entire Governance process is inclusive, collaborative and participative. And it reflects an effective Governance leadership in tune with the vision and mission. To provide sufficient checks and balances, the college's entire acquisition is carried out in a decentralized manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The Internal Quality Assurance cell develops the perspective plan. The institution conducts meetings of concerned committees to

Page 50/66 05-04-2024 03:34:43

complete the perspective plan, and the perspective plan is put onthe table for open discussion. The prospective plan is adopted by Management, IQAC, and the College Development Committee after debate and feedback from various stakeholders. The Institution works tocarry out the long-term strategy. The Institution's Management, Internal Quality Assurance Cell, Advisory Council, PurchaseCommittee, and numerous committees work on the perspective plan toachieve the institution's desired aim. The objectives that are keptin mind while framing the perspective plan are as below: 1. To overhaul the present system with respect to automation and use of technology in education. 2. To raise the benchmarks to uplift the standard of imparting education in the College. 3. To augment theinfrastructure, curriculum and course outcomes of the College. 4. To expand the horizon of the college with respect to alumni network and placement of pupils. 5. To encourage holistic development of pupils with regard to development of physical capabilities, intellectualabilities, cognitive abilities, emotional abilities, and socialskills etc. 6. To enable the students for critical thinking and creative problem-solving skills.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://mncs.ac.in/prospective-plan/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body, the College's highest decision-making body, isled by President, Vice-President, General Secretary, Treasurer,11 members from Management, two teaching representatives, one non-teaching representative, one nominee of Affiliating University, DGHE nominee, and the College Principal as Ex-Officio Member Secretary. The Principal is the College's Head, and he is assisted by a staff Advisory Council. Department heads are given various responsibilities in order for the institution to function properly. The decision-making process includes a discussion of ideas and processes among committee members, and the formulation of the best implementation alternative. The college is governed by the services norms outlined in the Kurukshetra University Calendar and the Haryana Director General of Higher

Education. The recruitment and promotion procedures are carried out in accordance with government regulations based on UGC standards. After receiving proper approval from the DGHE and Kurukshetra University, Kurukshetra, the recruitment procedure begins. The interview panel includes the VC nominee, the DGHE nominee, Subject Experts, and members of the Governing Body. In terms of promotion policy, the college adheres to the government's requirements for the Career Advancement Scheme. Employees can use the following matrix to escalate their complaints: Employee - College Principal - Governing Body - KUK - DGHE

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

## 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	<u>View File</u>
Any additional information	<u>View File</u>
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

### **6.3 - Faculty Empowerment Strategies**

### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college considers all of its members as part of one big family. Hence it provides cordial environment to its workforce and hasprovision for following welfare measures for teaching and non teachingstaff: College provides emergency Medical services to the staff, as and when required. Casual leave: 10/15/20 days of

casual leave are permissible per year for all employees. • Earned leave: Ten days of earned leave per year for teaching staff and 10/20/30 days for non-teaching staff are permissible. • Fee Concession for Wards of Employees • Conveyance charges incurred for official work are reimbursed as per entitlement. • College also providestarted financial assistance to Teaching and Non-teaching staff to attend Conference/Seminar/Workshop/Training Programs. • Study Leave for pursuing higher education is granted to Teachers as per UGC and State Government norms. • Academic/Duty leave is granted to teaching/non-teaching staff for conducting examinations, to attend Conference/Seminar/Symposia and other official meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<u>View File</u>
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

26

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The annual assessment of the performance of teaching staff is made through the collection of information from teaching faculty in two different performa, one as per norms of the UGC and Affiliating University generated performa known as "Annual Self Assessment for

the performance based appraisal System" and other performa by the Higher Education Department, Govt. of Haryana refereed as "Form of Annual Confidential Report (ACR)". For promotion under the UGC's CASsystem, teaching staff must complete a Self-Performance in Appraisal form of Academic Performance Indicators (API), which is divided into three categories, and submit it to the IQAC cell to begin the process. The IQAC cell recommends promotion cases to the Governing Body of the College, which then recommends the cases to the screening committee, which recommends them for promotion. The overall peer review and evaluation is carried out by the Principal beside review by the governing body as well. For nonteaching staff also, there is a system of appraisal wherein they are required to fill the performa so that their skills and performance in the administrative work are judged. Furthermore, the results of the appraisal system are also forwarded to the IQAC for systematic assessment of the same.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external Audits regularly. Internal Audit: The College has a robust mechanism of internal Audit for all the financial transactions. After getting the requirement from the departments and subsequent approval of the Principal, the purchase is done as per the laid down procedure and rules. The accountant of the college maintains all the financial records. All the accounts are duly audited by Anurag Chadha and company, Charted Accountant, Shahabad (M). They analyze the financial process and book keeping in accordance with government laws established by the Audit cells of DGHE Haryana and the UGC. The Audit report observations remarks and suggestions provided by the internal Auditing agency are placed in GB Meeting. Audit objections, if any, are removed after consultation with the President, Governing Body. External Audit: To ensure absolute transparency and integrity in its financial transactions the college conducts external Audits also. The Audit of the Amalgated fund is conducted periodically by the College Branch of

Kurukshetra University, Kurukshetra. The Audit of the grant in-aid in lieu of salary of the staff and PM scholarship of the students received from the state govt. is conducted regularly by the Audit Cell in the office of DGHE Haryana.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Markanda National CollegeSociety, Shahabad Markanda, manages the college, which receives government funding from the DGHE, Haryana, to ensure its smooth operation. A major portion of committed and regular funds is provided by DGHE, as Salary. The institution has also received funds from NAAC, DGHE,DST, Haryana, Kurukshetra University, Kurukshetra for organising conferences, workshops and seminars. Grants under various scholarship schemes have also been mobilized for scholarships to various categories of students. To ensure proper utilization of resources, security is done at management and college level. The government sets the course fees, which are collected at the college level and a portion of which is remitted to the Kurukshetra University in Kurukshetra and the Haryana Department of Higher Education. Financial scholarships for students who receive aid from the government's various social schemes are deposited directly into

the students' bank accounts. The college prepares the purchase requirements for the academic year based on the recommendations of HODs from various departments and presents them to the Governing body for approval after careful consideration from the Principal. The College duly submits the, duly Audited utilization reports of the grants to the funding agency after its utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college's IQAC has made a substantial contribution to strengthening the quality of the teaching-learning process. It has taken a number of new steps in the area of quality assurance. It was suggested, for example, that students be encouraged to participate in excursions to visit Scientific Industries / labs, Big bazaars /malls for marketing, and the Parliament House, in addition to classroom instruction. Teachers involved have been making earnest efforts to arrange such visits for students from all streams. In the second practice, IQAC recommended that advanced learners be active in research projects and that their attendance at nationalseminars/conferences/workshops/extension lectures/PowerPointpresentations be made mandatory so that they can learn more. This has significantly boosted their ability to learn. When approached toengage in programmes, college students always show a keen interest. IQAC recommended that all staff members should prepare question banks of important questions for revision and improved results during their meeting. The teachers are successfully following this technique. In addition, the IQAC has taken major steps toward reforming examination and evaluation procedures. Besides, the IQAC has succeeded in institutionalizing the following two practices.1. Effective mentor-Mentee programme: 2. Human Resource Development programmes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college's IQAC cell examines academic, tactical, and operational planning in terms of teaching-learning processes, structures, and methodologies and their successful and timely implementation in the college. It encourages the College to adopt a quality-assurance policy. To boost learning results, it holds monthly sessions with students and teachers. Lesson plans must be submitted by teachers at the start of each academic year so that students are aware of the lectures ahead of time. Teachers are urged to employ ICT tools to improve the quality of teaching learning. The IQAC cell ensures that library traffic is increased by involving students in activity-based learning. The IQAC assesses the teaching-learning process based onstudent feedback and analyses the outcomes department-by-department. It shares observations and recommendations with the faculty and principal in staff meetings about student intake, teaching-learning, and evaluation. The following steps have been taken up by the IQAC: Faculty Development Programs are conducted. Mid-Term Tests are conducted for evaluation of the students. Holding of extra classesfor subjects requiring more preparation. Promotes ICT tools andother teaching techniques among students and faculty. As a part of auxiliary education, teachers are facilitated to guide the students regarding career avenues available in their domains. IQAC facilitates study tours

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the	
institution include: Regular meeting of	
Internal Quality Assurance Cell (IQAC);	
Feedback collected, analyzed and used for	

B. Any 3 of the above

improvements Collaborative quality initiatives with other institution(s)
Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college makes special efforts to provide a safe and secure environment to the students and employees and gives utmost importance to the empowerment of women by checking harassment and ensuring gender sensitivity. Safety guidelines are strictly followed by the college in all respects. There is a well-equipped Girls' Commonroom. CCTVs are installed atall main points Entry without I-card is prohibited Grievances Redressal Cell and Anti-Sexual Harassment Cell and Internal Complaint Committee are actively functioning in the college. Complaints and suggestion box is installed. The college has established a well-functioning Women Cell. It conducts counselingsessions awareness classes, Gender Equity Programmes etc.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College is equally concerned about environment management and conservation. The college is collecting its solid waste through dustbins. The organic manure is used for potted plants and lawns of the college. The other solid waste includes paper, plastic and non bio-degradable waste. The college provides separate dustbins for the same. The wet waste is disposed off in the sewer of the municipal committee. All the chemical waste generated in the Chemistry lab is disposed off under strict adherence to environment safety. The college administrative staff is encouraged to use less paper with the help of Information Technology. The faculty members are using ICT tools for imparting education and hence are contributing in less usage of paper. The college takes steps to spread awareness amongits stakeholders through various practices like - green computing, user awareness programs of various durations. NSS and NCC units of the college also spread awareness of Govt. initiatives like Swachh Bharat Abhiyan in the adjoining areas. The college follows Govt.norms for disposal of electronic waste - CPU, LCD, Printers, Cartridges etc. The college

is running traditional courses viz BA,B.Com and B.Sc. There is no source of production of Radioactive Hazards and Biomedical Waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<u>View File</u>

# 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

- 7.1.6.1 The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities
- C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

- 7.1.7 The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading
- B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

#### diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different castes, religion, regions are studying without any discriminations. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic backgrounds, communal socio-economic and other diversities. With great fervor, the national festivals, birth anniversaries and memorials of great Indian personalities are celebrated each year. In academic year 2022-23, we celebrated the following days: World Environment Day, International Yoga Day, National Mathematics Day, Independence Day, Republic Day, National Unity Day (Birth Anniversary of Sardar Vallabhbhai Patel), Birth Anniversaries of Dr. Sarvapalli Radhakhishnan as Teachers' Day, Mahatma Gandhi as Swachhta Diwas, Birth anniversary of Swami Vivekananda, National Communal Harmony Week jointly with Armed Forces as Flag Day. NCC and NSS Units of our college have organized activities related to social issues like tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Motivational lectures of eminent persons of different fields are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony, patriotism and national integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college celebrates the National Festivals, like Independence Day, Republic Day, Constitution Day to sensitize the students andemployees of the Institution to the constitutional obligations, values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mncs.ac.in/code-of-conduct/
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To maintain harmony and healthy work atmosphere and to make the learners aware of the national pride and rich cultural heritage, the National/International commemorative days are regularly being celebrated and observed in and off campus offices. The college believes in celebrating such events and festivals in the college. Itis an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year. Every year the NCC and NSS

Page 64/66 05-04-2024 03:34:44

Units, YRC, RRC of the College celebrate Van Mahotsava and plant many treeson the campus. The NCC and NSS Units of the College celebrate National Festivals i.e. Independence Day on 15th August and Republic Day on 26th January with pomp and gaiety by hoisting the national tricolour in the Campus. After unfurling the flag, students sing the National Anthem and other patriotic songs. On these occasions, the President of the Managing Committee of the college and Principal also deliver Independence/Republic day messages. Armed Forces Flag Day as National Communal Harmony week and Vijay Diwas, National Road Safety Week is observed every year to spread the awareness about road safety rules and regulations.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1 Title of the Practice: Generous Scholarships and Freeships to Needy, Meritorious and Extraordinary Students. Best Practice-2 Title of the Practice Students: Mentoring SystemDue to word constraint the details of Best practice cannot bewritten here. The Best practices as per NAAC Format are available on website.

https://mncs.ac.in/best-practices/

File Description	Documents
Best practices in the Institutional website	https://mncs.ac.in/best-practices/
Any other relevant information	Nil

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Page 65/66 05-04-2024 03:34:44

The college has also been constantly striving to develop sports culture. The college can boast of having very good facilities for both indoor and outdoor games. It has a well maintained athletic track of 200 mts, a Handball ground, a Kabbadi ground, a Volley Ballground, a Basket Ball ground, synthetic Badminton Court, Yoga Roomand a Table-Tennis Hall. Many students from the college have represented Kurukshetra University, Kurukshetra in Handball and Volleyball teams for the last nine years at National Level. The HandBall team of the College has the credit of being champions for somany years. Another unique feature of this area in the college is that these sport facilities are available not only to the students of the college but also to its alumni and the society. A large number of youngsters come to the college daily in the morning andevening to prepare for recruitment in Police and Armed forces. The college is running a Badminton Academy in its hall where students of the college get free training from a private coach. The facility of the international standard synthetic court is provided to its alumni and others at very nominal rates.

https://mncs.ac.in/institutional-distinctiveness/

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

- 1. NAAC Accrediatation for third cycle
- 2. Starting more Programmes as per NEP-2020
- 3. More MOUs for students' exchange and Internships
- 4. More job fairs and placement drives
- 5.Implementation of NEP