



MARKANDA NATIONAL COLLEGE

Ph.: - 01744-240152

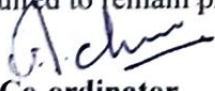
Shahabad – Markanda -136135 (Kurukshetra)

Ref. No. MNC/20/.....

Date: 03/09/2020

Staff Circular

A meeting of the IQAC Committee of the following staff members will be held on 08.09.2020 at 02:30 p.m. in the office of the undersigned via online/offline mode (Blended). All committee members are required to remain present. The Agenda of the meeting is attached herewith.


IQAC Co-ordinator


Principal

1.	Sh. Yashpal Wadhwa, President	Member
2.	Sh. Prem Nath Gambhir, Gen. Sec.	Member
3.	Sh. Ashwani Kumar Kalra, Mgt.	Member
4.	Prof. Dr. Kuldip Singh Dhindsa	Member
5.	Dr. Ashok Kumar, Principal	Chairperson
6.	Dr. Jawahar Lal	Co-ordinator
7.	Mrs. Manju Gupta	Member
8.	Dr. Sanjay Kumar	Member
9.	Sh. S.S. Kajal	Member
10.	Mrs. Kalpna	Member
11.	Sh. Suresh Kumar	Member
12.	Mrs. Bhavini Tejpal	Member
13.	Dr. Prachi Arora	Member
14.	Dr. Amit Kumar	Member
15.	Dr. Ajay Kumar Arora	Member
16.	Dr. S.S. Ahuja, Principal, GSSS, Kalsana	Member
17.	Sh. Mohinder Kumar	Member
18.	Sh. Om Parkash	Member
19.	Harpreet Kaur (Student)	Member
20.	Rahul Kumar (Student)	Member
21.	Jagmohan Singh (Alumni)	Member
22.	Harshdeep (Alumni)	Member

Note : External members are being sent the link on 'Google Meet' to join the meeting through online mode. Due to constraints of COVID-19 restrictions they are requested to join the meeting through the link.

Agenda of IQAC meeting(08.09.2020)

1. Confirmation of the minutes of the last meeting held on 08.07.20.
2. Completion of newly constructed room to fulfill the smart class room requirement.
3. Bridge Courses.
4. Approval of promotion to the next grade of following staff members:-
 - (i) Mrs. Kalpana, Asstt. Prof. of English (for grade 7000/- to 8000/-)
 - (ii) Dr. Bhupinder Tanwar, Asstt. Prof. of Phy. Edu. (for grade 8000/- to 9000/-)
 - (iii) Dr. Jawahar Lal, Asstt. Prof. of Physics (for grade 8000/- to 9000/-)
 - (iv) Dr. Chuhar Singh, Asstt. Prof. of Punjabi (for grade 8000/- to 9000/-)
5. Request to NAAC for postponement of seminar due to COVID-19.
6. Planning for implementation of teaching by Online mode in the next semester.
7. Any other point, with the permission of chairperson.


Coordinator IQAC

Markanda National College

Shahabad Markanda

Date: 09-09-2020

A Meeting of the Internal Quality Assurance Cell (IQAC) was held on 08-09-20 at 2:30 PM via blended (online and offline) mode. The following members were present in the meeting.

1. Dr. Ashok Kumar, Principal –Chairperson
2. Sh. Yash Pal Wadhwa (Management)
3. Sr. Prem Nath Gambhir (Management)
4. Dr. Jawahar Lal, Co ordinator, Deptt of Physics
5. Sh. Harpal Singh Saini, Deptt of Pol.Sc.
6. Mrs. Manju Gupta, Deptt of History
7. Sh. S.S. KAjal, Deptt of Commerce
8. Mrs. Kalpna, Deptt of English
9. Mrs. Bhavini Tejpal
10. Dr. Ajay Kumar Arora
11. Dr. Amit Kumar
12. Sh. Mohinder Kumar Chhabra, Special Invite
13. Sh. Om Parkash
14. Sh. S.S. Ahuja, Principal, Govt. Sen. Sec. School, Kalsana
15. Prof. (Dr.) Kuldeep Singh Dhindsa, Scientist
16. Harshdeep, B.A.III(Student)
17. Jagmohan, B.Sc.III(Student)
18. Rahul Kumar, B.Sc.I(Student)
19. Harpreet Kaur(Student)

Proceedings of the meeting:-

In the beginning, Dr. Ashok Kumar, Principal and Chairperson welcomed all the members of the committee.

The following matters as per the agenda were discussed:

1. Proceedings of the last IQAC meeting which was held on 8-7-2020 were read out and confirmed.
2. The issue of ongoing smart class room construction was discussed and it was decided that the necessary requirements for the newly constructed smart room like

furniture, doors, windows, projector, screen etc. should be completed on quotation basis and through purchase committee of the college.

3. It was decided that all the three streams will conduct a bridge course for the students before the commencement of regular classes to revise and rewind the previous knowledge of students and to boost their willpower to fight against pandemic COVID-19.
4. The API promotion cases of Dr. Bhupinder Kumar Tanwar (stage III from 8000/- to 9000/-) Dr. Jawahar Lal (stage III from 8000/- to 9000/-), Dr. Chuhar singh (stage III from 8000/- to 9000/-) and Smt. Kalpana (stage II from 7000/- to 8000/-) evaluated by API screening committee of the college were discussed and it was resolved that all these cases should be forwarded to Governing Body Meeting with documents for further necessary action.
5. It was discussed and decided that the information of postponement of NAAC seminar due to COVID-19 should be sent to NAAC office in time.
6. It was decided that due to COVID-19 situation, all staff members will take their classes as per time table via online mode. They will conduct tests, assignments and quiz etc. via Google classroom and submit their record to office.
7. In any other point, the following issues were raised and the committee took the following decisions:-
 - (I) The Departments should organize educational tours/trips/industrial visits.
 - (II) Some online extension lectures on moral values career guidance / placements should be organized.
 - (III) Remedial classes for weak students should be organized.
 - (IV) Mentorship classes should be continued as in previous years.
 - (V) As per the request of some faculty members, some new equipments in labs and books in library should be purchased.
 - (VI) Staff members should be motivated to write and publish more research papers. They should also prepare and submit research projects.

In the end, Dr. Jawahar Lal Co-ordinator IQAC concluded the meeting and delivered the vote of thanks.

J. Jawahar Lal

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Co-ordinator
(IQAC)