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MARKANDA NATIONAL COLLEGE

Shahabad – Markanda -136135 (Kuruksheetra)

MNC/20/

Date: - 02.07.20

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 08.07.20 at 12:30 p.m. via online mode. You are requested to make it convenient to attend. The agenda of the meeting is attached herewith.

1. Dr. Ashok Kumar, Principal – Chairperson
2. Sh. Yash Pal Wadhwa (Management)
3. Sh. Prem Nath Gambhir (Management)
4. Sh. Ashwani Kumar Kalra (Management)
5. Dr. Jawahar Lal, Co-ordinator, Deptt of Physics
6. Sh. Harpal Singh Saini, Deptt of Pol.Sc.
7. Mrs. Manju Gupta, Deptt of Mkt.
7. Dr. Sanjay Kumar, Deptt of History
8. Sh. S.S. Kajal, Deptt of Commerce
9. Mrs. Kalpna, Deptt of English
10. Mrs. Bhavini Tejpal
11. Dr. Ajay Kumar Arora
12. Dr. Amit Kumar
13. Sh. Mohinder Kumar Chhabra, Special Invite
14. Sh. Om Parkash
15. Sh. S.S. Ahuja, Principal, Govt. Sen. Sec. School, Kalsana
16. Prof. (Dr.) Kuldeep Singh Dhindsa, Scientist
17. Harshdeep, B.A.III (Student)
18. Jagmohan, B.Sc.III (Student)
19. Rahul Kumar, B.Sc.I (Student)
20. Harpreet Kaur (Student)


Co-ordinator


Principal

Agenda of IQAC meeting (08.07.2020)

1. Confirmation of the minutes of the last meeting held on 27.09.2019.
2. Approval of Academic calendar for the session 2020-2021.
3. Preparation of Video / PPT lectures by Teaching staff members for online teaching.
4. Phone calls to students of nearby schools to make them aware about the facilities and courses being provided by the college.
5. Ensure to compliance the social distancing and other norms as directed by Centre / Haryana Govt. in the college:
6. Organization of Webinars and Competitions via online mode.
7. Collection of feedback from stakeholders.
8. Tie-up with local Hospitals for instant First-Aid medical facilities for students and staff.
9. Registration of Alumni association of the college.
10. Any other point with the permission of chairperson.


Coordinator IQAC

Proceedings of IQAC Committee

1. Proceedings of the last IQAC meeting which was held on 27.09.2019 were read out and confirmed.
2. The committee approved the Academic calendar for the session 2020-2021 prepared by the college committee. ✓
3. It was decided that Teaching Faculty should be asked to prepare Video/PPT lectures of their respective subjects to deliver via online mode due to ongoing COVID-19. They should cover at least 75% of total syllabus through online mode. ✓
4. It was decided that the college should take steps to ensure compliance of social distancing norms for the college staff and visitors, if any during college hours.
5. Staff members should make phone calls to the 10+2 students of nearby locality/schools and make them aware about the courses, infrastructure facilities and scholarships being provided by the college. ✓
6. Different Departments of the college should organize webinars and competitions via online mode. ✓
7. The college should tie-up with local hospitals for providing instant First-Aid medical facilities to students and staff in case of emergency.
8. Staff members should collect feedback from stakeholders through online mode.
9. The Alumni Association of the college should be registered. ✓

In any other points, the following points were discussed and resolved:-

- (i) E-Repository of content should be created in every department of the college. ✓
- (ii) Facilities for E-Learning should be created in the library.
- (iii) A bridge course of at least one week duration should be organized by all the departments for 2nd and 3rd year students to motivate and recapitulate their previous study. ✓
- (iv) Staff members should be asked to collect and keep the record of the students who have enrolled themselves for higher studies after completing their education in the college. ✓

(v) Some training skill/ development programs should be ~~program~~ organized for teaching and non teaching staff members.

(vi) API screening committee should be asked to evaluate the API cases submitted by staff members for their next grade promotion. ✓

In the end Dr. Jawahar Lal, Convener concluded the meeting and delivered the vote of thanks.

Jawahar Lal


Dr. Jawahar Lal
Convener , IQAC