

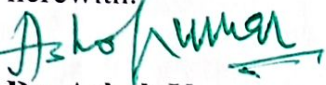
MARKANDA NATIONAL COLLEGE


Shahabad – Markanda -136135 (Kurukshetra)

MNC/21/

Date: - 11.09.21

A meeting of the following members of IQAC committee will be held on 21.09.2021 at 2:00 pm in the office of the Principal. All are requested to reach in time. The agenda of the meeting is attached herewith.


Dr. Ashok Kumar
 Principal


Dr. Jawahar Lal
 Coordinator, IQAC

1	Dr. Ashok Kumar	Principal	Chairperson
2	Dr. Jawahar Lal	Asstt. Prof.	Coordinator
3	Sh. Yashpal Wadhwa	President, Gov. Body	Member
4	Sh. Prem Nath Gambhir	Secretary, Gov. Body	Member
5	Sh. Ashwani Kumar Kalra	Management	Member
6	Mrs. Manju Gupta	Asso. Prof.	Member
7	Dr. Sanjay Kumar	Asso. Prof.	Member
8	Sh. S.S. Kajal	Asso. Prof.	Member
9	Mrs. Kalpna	Asstt. Prof.	Member
10	Sh. Suresh Kumar	Asstt. Prof.	Member
11	Mrs. Bhavini Tejpal	Asstt. Prof.	Member
12	Dr. Prachi Arora	Asstt. Prof.	Member
13	Dr. Amit Kumar	Asstt. Prof.	Member
14	Dr. Ajay Kumar Arora	Librarian	Member
15	Sh. Krishan Lal	Clerk	Member
16	Sh. Om Parkash	Clerk	Member
17	Dr. Kuldeep Singh Dhindsa	Eminent Scientist	Member
18	Dr. S.S. Ahuja	Principal, GSSS, Kalsana, Kurukshetra	Member
19	Sh. Jagmohan	Alumni	Member
20	Sh. Harshdeep	Alumni	Member
21	Yashpreet	Alumni	Member
22	Sartaj Singh	Alumni	Member
23	Harpreet Kaur	Student, B.Sc.III	Member
24	Ankush	Student, B.Com.III	Member
25	Sunil Sinha	Student, B.A.II	Member

ARKANDA NATIONAL COLLEGE

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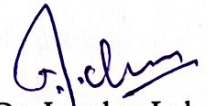
Date : 11.09.21

IQAC Meeting 21.09.2021 at 2:00pm

Agenda

1. Confirmation of minutes of the proceedings of last IQAC meeting held on 10.07.2021.
2. Approval of Academic Calendar for the session 2021-22 of the college.
3. Approval of Perspective Plan
4. Organization of National Level Seminar/Conferences and activities by respective departments in offline/online mode.
5. Internship of college students with industries/Banks/Institutions.
6. Organization of Convocation in session 2021-22
7. Conducting Administrative and Academic Audit
8. Conducting Green Audit of the college
9. Framing Policy for the Study of Advance and Slow Learners
10. Approval of promotion cases of Mrs. Kalpna, Asstt. Prof. of English and Sh. Suresh Kumar, Asstt. Prof. of Chem. form Grade-III to IV

Any other point, with the permission of the Chairs.



Dr. Jawahar Lal
Coordinator, IQAC

MARKANDA NATIONAL COLLEGE

Shahabad – Markanda -136135 (Kuruksheetra)

Date : 21.09.2021

A meeting of the IQAC Committee was held on21.09.2021..... in the office of the undersigned to discuss the agenda attached herewith.

The following staff members attended the meeting:

Attendance Chart

1	Dr. Ashok Kumar	Principal	Chairperson	<i>Ashok Kumar</i>
2	Dr. Jawahar Lal	Asstt. Prof.	Coordinator	<i>J. Lal</i>
3	Sh. Yashpal Wadhwa	President, Gov. Body	Member	
4	Sh. Prem Nath Gambhir	Secretary, Gov. Body	Member	<i>Prem Nath</i>
5	Sh. Ashwani Kumar Kalra	Management	Member	<i>Ashwani Kalra</i>
6	Mrs. Manju Gupta	Asso. Prof.	Member	<i>Manju</i>
7	Dr. Sanjay Kumar <i>Senior</i>	Asso. Prof.	Member	<i>Sanjay</i>
8	Sh. S.S. Kajal	Asso. Prof.	Member	<i>S.S. Kajal</i>
9	Mrs. Kalpna	Asstt. Prof.	Member	<i>Kalpna</i>
10	Sh. Suresh Kumar	Asstt. Prof.	Member	—
11	Mrs. Bhavini Tejpal	Asstt. Prof.	Member	—
12	Dr. Prachi Arora	Asstt. Prof.	Member	<i>Prachi</i>
13	Dr. Amit Kumar	Asstt. Prof.	Member	—
14	Dr. Ajay Kumar Arora	Librarian	Member	<i>Ajay</i>
15	Sh. Krishan Lal	Clerk	Member	—
16	Sh. Om Parkash	Clerk	Member	—
17	Dr. Kuldeep Singh Dhindsa	Eminent Scientist	Member	<i>Kuldeep</i>
18	Dr. S.S. Ahuja	Principal, GSSS, Kalsana, Kuruksheetra	Member	—
19	Sh. Jagmohan <i>Singh</i>	Alumni	Member	—
20	Sh. Harshdeep	Alumni	Member	—
21	Yashpreet	Alumni	Member	—
22	Sartaj Singh	Alumni	Member	<i>Sartaj</i>
23	Harpreet Kaur	Student, B.Sc.III	Member	<i>Harpreet Kaur</i>
24	Ankush	Student, B.Com.III	Member	—
25	Sunil Sinha	Student, B.A.II	Member	<i>Sunil Kumar</i>

Markanda National College, Shahabad (M)

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 21.09.2021 at 2:00 pm in the office of the Principal. List of members present in the meeting is attached herewith.

Proceedings of the Meeting

In the beginning, Dr. Ashok Kumar, Principal and Chairperson welcomed all the members of the Committee. The following matters as per the agenda were discussed:

1. Proceedings of the last IQAC meeting which was held on 10.07.2021 were read out and confirmed.
2. Committee approved the Academic Calendar for the session 2021-2022 of the college.
3. Committee approved the Perspective Plan of the college for next five years and it was decided that sincere efforts by all the stakeholders should be made to execute the perspective plan.
4. It was decided that National / International level conferences and seminars should be organized by all the departments during the session 2021-2022. Programmes should be organized in blended (online / offline) mode.
5. To strengthen various skills, students of the college should be engaged with Industries / Banks etc. Committee proposed that industries from Ambala / Saha may be contacted for internships of the students.
6. Committee recommended that convocation should be organized during the Nov./Dec., 2021.
7. Committee approved that Administrative and Academic Audit (AAA) of the college for the session 2020-2021 should be completed at the earliest.
8. Committee approved that the Green Audit of the college for the session 2020-21 should be got done at the earliest.
9. Draft of Policy for the study of Advance and slow learners was presented. Committee resolved that draft should be kept in the college Library for inviting suggestions from the faculty members. Thereafter, the draft in final form should be presented in next meeting.
10. The committee approved the promotion cases of Mrs. Kalpna, Asstt. Prof. of English and Sh. Suresh Kumar, Asstt. Prof. of Chemistry and resolved that these cases be put up in the coming meeting of Governing Body for further necessary action.

In any other point, the following points were discussed.

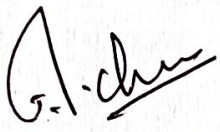
- (i) Dr. Ashok Kumar, Principal suggested that student council of toppers in all classes should be formed. This council of brilliant students will help in collecting better feedback from students. It was suggested that this will also help in better involvement of students in all activities.

- (ii) Prof. K.S. Dhindsa suggested that during programs like Science Exhibition, Sports Meet etc. Local eminent persons (Sarpanchs, M.Cs, Old students etc.) should also be invited.
- (iii) It was suggested that the published research work of faculty members should be placed before the IQAC and should be appreciated in the meeting.
- (iv) Committee congratulated Hon'ble Prof. K.S. Dhindsa for his nomination as member of Academic Council of Kurukshetra University, Kurukshetra by Hon'ble Vice Chancellor, K.U.K for two years.
- (v) AQAR for session 2020-21 which is to be submitted before 31st Dec, 2021 should be prepared and presented before Governing Body of the college before submission.
- (vi) It was decided that Short term certificate courses should be organized. Committee recommend that the following departments should organize at least one certificate course w.e.f the session 2021-22.

- a) Certificate course in Communication Skill (Department of English)
- b) Department of Commerce and Economics
- c) Certificate course in Library Management (Department of Library)
- d) Certificate Course in Yoga (Department of Physical Education & Yoga)


In the end, Dr. Jawahar Lal, Coordinator, IQAC concluded the meeting and delivered vote of thanks.

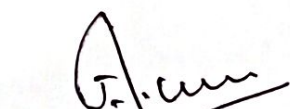
Ashu Kumar
16.4.2022


Coordinator, IQAC

**Action Taken Report of the IQAC meeting
held on 21.09.2021 at 2:00 pm as per the Agenda**

No.	Proposal / Plan	Action
1	Approval of the proceedings of last meeting held on 10.07.21	Approved
2	Approval of Academic Calendar for the session 2021-22	Approved
3	Approval of Perspective Plan for next five years	Approved
4	Organization of National Level Seminars / Conferences by respective departments in offline/online mode	1. International Conference (Science Dept.) Feb 26-27, 2022 2. National Webinar (Dept. of Commerce) March 5, 2022 3. International Conference (Dept. of Eco.) April 8-9, 2022
5	Internship of college students with Industries/ Banks/ Institutions	One industrial / education tour organized by Placement Cell at Industrial Area, Ambala Cantt on March 29, 2022
6	Conducting Administration & Academic Audit	Conducted on dated 30.10.2021
7	Conducting Green Audit of the college	Conducted
8	Policy for the study of Advance & slow learners	Policy has been framed and ready to execute
9	Approval of promotion cases of Mrs. Kalpna, Assistant Professor of English and Sh. Suresh Kumar, Assistant Professor of Chemistry from Grade III to IV	Governing Body approved and forwarded the cases to KUK for further necessary action
10	In any other point (i) Formation of students council of toppers in all classes (ii) Invitation to local eminent persons in all college functions (iii) Appreciation to faculty members for their remarkable published work (iv) Nomination of Prof. K.S. Dhindsa as member of Academic Council of KUK by Vice Chancellor, KUK (v) Organization of certificate courses by some departments	(i) In Progress and will be framed in Even Semester (ii) Being invited (iii) Approved (iv) Committee congratulated Prof. K.S.Dhindsa for his achievement (v) Department of Computer Science, Yoga and Library has started the certificate courses


Principal


Coordinator, IQAC