YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Markanda National College, Shahabad
• Name of the Head of the institution	Dr. Ashok Kumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01744240152
• Mobile no	9416144789
• Registered e-mail	mncs@ac.in
• Alternate e-mail	mncshahabad@gmail.com
• Address	Ladwa Road Shahabad Markanda
• City/Town	Kurukshetra
• State/UT	Haryana
• Pin Code	136135
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**Kurukshetra University, Kurukshetra**	
• Name of the IQAC Coordinator	**Dr. Jawahar Lal**	
• Phone No.	**01744240152**	
• Alternate phone No.	**01744240152**	
• Mobile	**9466435456**	
• IQAC e-mail address	**mnciqac@gmail.com**	
• Alternate Email address	**laljawahar456@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)

https://mncs.ac.in/aqars/

4.Whether Academic Calendar prepared during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

https://mncs.ac.in/forms/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**73.00**	**2003**	**21/03/2003**	**20/03/2008**
Cycle 2	**B**	**2.44**	**2019**	**01/05/2019**	**30/04/2024**

6.Date of Establishment of IQAC

20/04/2004

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
M N College Shahabad, Markanda	**Discretionary Funds**	**CM Haryana**	**2020**	**200000**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

• Upload latest notification of formation of IQAC	[View File](#)
9.No. of IQAC meetings held during the year	**03**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

06 **1. The IQAC made efforts for conducting Green Audit, Energy Audit, Environment Audit, Administrative and Academic Audit for the session 2020-21 to enhance and assess the quality of education.**

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Celebration of important days like Birth and Death Anniversary, Independence and Republic day, Haryana day, UNO day, Flag day ,Youth day, Women day and Science day to make the students aware regarding truth write a conduct love non violence and peace, National Values, Human Values, National Integration, Communal Harmony, and Social Cohesion as well as for observance of fundamental duties	**International Youth day was celebrated on 11.08. 2020 in collaboration with vigyan Bharati. Constitution day was celebrated on 29/11/2020. Birthday of great mathematician Shrinivasa Ramajunam was celebrated on to 02.12.2020. Army flag day was celebrated by NCC unit on 07.12.2020. National Youth Day was celebrated on 12.01.2020. Republic day was celebrated on 26.01.2021. Vijay Kargil Divas was celebrated on**

	26/07/2021. Independence day was celebrated on 15 August
For holistic development of the Student organization of speech declamation contest/ Talent show with different activity	Hindi diwas was organized on 14.09.2020 Through online Google meet. 2. Talent show competition was organized on 16.01.2021. 3. Students of the college participated in Inter Zonal Youth Festival on 11.02.2021 to 13.02.2021. 4. Online Prof. Rajeshwar Shokh Memorial Poetry Recitation Competition was organized on 15.06.2021.
Apart from regular curriculum delivery quizzes/educational trips and tours/extension lectures on different topic with in and out of prescribes syllabus/Education or Business fair/ Youth Parliament for the student	. State level competition on Poster Making and Slogan Writing was organized on 20.02.2020. 2. Online Quiz for students was organized by department of English on 08.0.2020. 3. A movie show "3 idiots" was organized for BA students on 21.01.2021. 4. Extension lecture on "Applications of nanotechnology" was organized for science stream students on 07.01.2021. 5. Intra College quiz on life of Mahatma Gandhi was organized on 30.01.2021. 6. A movie show "chalk and duster" was organized for BA students on 29.01.2021. 7. Online Essay Writing Competition on "online Education- A boon or a bane" was organized by 17.7.2021.
For the for the benefit of students admitted in degree classes, A Revision/Bridge Course and Orientation for 1st year students	1. A 10 days Bridge Course on Basics of English for the BA 2nd year and 3rd year student was organized from 27.08.20202 to 08.09.2020. An orientation program cum workshop for 1st year students was held on 03.12.2020.
Faculty Development Program,	1. A state level

STC, workshop Webinar/ conferences for students and teachers	function/webinar organized on "National Librarian's Day" on 12/08/20. 2. FDP on 'National Education Policy Opportunity and Challenges' was organized on 31/8/20. 3. One Day National Webinar sponsored by NAAC Bangalore on "A critical Evaluation of Revise Assessment Framework" was organized on 2220.02.2021. 4. One Day National Webinar approved by DGHE Panchkula on "Contemporary challenges before the Indian economy" was organized on 22.03.2021. 5. One Day National Webinar approved by DGHE Panchkula on "New frontiers in science and technology" was organized on 19.03.2021. 6. One Day National Webinar approved by DGHE Panchkula on "Samkalin Punjabi sahitya evam vaishvikaran" was organized on 25.03.2021. 7. One Day National Webinar approved by DGHE Panchkula on "Dr. B.R. Ambedkar in social justice and law" was organized on 13.04.20 21. 8. One Day National Webinar approved by DGHE Panchkula by department of English was organized on 24.04.2021. 9. One day National workshop on "use and role of information technology in the field of education" was organized on 27 20 21
13.Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	

Name	Date of meeting(s)
Markanda National College Governing Body	**19/11/2021**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
yes	**29/01/2022**

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**224**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**321**

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**273**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**201**

File Description	Documents
Data Template	[View File]

3.Academic

3.1	**24**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File]

3.2	**24**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	[View File]

4.Institution

4.1	**18**
Total number of Classrooms and Seminar halls	

4.2	**25.8**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**45**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution runs all its programmes in accordance with the curriculum and the syllabi of courses outlined by the affiliating University. Some of the faculty members of this college are members of the board of studies in the university and their contributions in designing and developing the university curriculum are widely

appreciated. The college always ensures that its curriculum reaches its students in time with the vision and mission of the college.

Major Initiatives

1. Governing body of the college is the prime body for ensuring proper and planned delivery of the curriculum.
2. IQAC of the college holds regular meetings to plan monitor and review the curriculum implementation.
3. Staff meetings are regularly conducted to discuss the curriculum and to ensure the effective curriculum delivery.
4. Academic calendar is prepared at the beginning of every session and through its all the information of all the activities is transferred to the students and staff.
5. Through semester wise lesson plan, every department ensures smooth running of its pedagogical practices.
6. Slow learners and advanced learners are identified and separate training is given to them.
7. Orientation Programmes for the freshers to make the curriculum delivery smooth and effective.
8. Weekly mentorship class helps in effective delivery of curriculum.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares and circulates 'Academic Calendar' containing relevant information regarding the teaching learning schedule, events and activities to be organized, holidays, dates of examinationetc. It makes the stakeholders aware of all the activities regarding CIE process. It is also postedon the college website andnotice boards . It proves helpful for forthcoming students alumni and parents. The students progress is monitored regularly by adopting the strategy of CIE, class tests, project work, assignments, unit tests and semester examination. The review of internal assessment is taken by the principal regularly. For the implementation of internal assessment process, examination

committeemaintains overall internal assessment process. The examination committee sends the information to the university about the students who are appearing for the examination. After receiving enrolled list of the students by the University, the college prepares seating arrangements chart, list of invigilators etc. The record of internal assessment is also maintained at the college level. The teacher plans the teaching and evaluation schedule of the assigned subjects. Theinternal evaluation is planned in consultation with principal of the college in departmental meetings. Through academic calendar the college effectively manages the time for all activities that lead to academic success.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

06

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

34

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Holistic learning is the hall mark of our institution. It integrates cross cutting issues of the society like moral values, Human Values, Professional Ethics, Gender equality, environmental awareness etc. which are inseparable part of our curriculum. The college makes

effort to make thye students aware and sensitive towards social and environmental issues. The curriculum includes activities like screening the films and videos, display of inspirational quotes and instructions on the campus activities in field and on campus (extension lecture, competition) through various cells/Clubs/Societies etc.

Moral values, human values and professional ethics-

The college regularly conducts mentoring classes. For this small groups of the students are formed at college level

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

60

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://mncs.ac.in/teachers-feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://mncs.ac.in/teachers-feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

321

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

239

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The details s are as under:

- **The identification and assessment of the learning levels starts with the department wise induction programs where during interaction, the teacher have a basic idea of learners strength and weakness, socio- economics status , percentage in the qualifying examination, interest and aptitudes. The assessment further reinforced by mentors. Further, faculty members conducts test in first year in all subject to assess their performance. Then students are classified as advanced learners and slow learners**
- **For Advanced leaners, special coaching is arranged. They are encouraged and facilitated to read beyond the prescribed syllabus and are given access to reference books, journals, e-resources, online study material to supplement their learning. Several scholarships and awards are in place to reward them for their achievements.They are developed into peer mentors to help the teacher mentors and this inculcates leadership and responsibility in them.**
- **Advanced Learners are also encouraged to participate in national seminars and co-curricular/extracurricular activities.**

- **For slow learners extra classes are provided, and counselling sessions are organised. As far as possible their progress is also discussed with their parents.**
- **Faculty engage slow learners in the following activities:Individual guidance, Remedial Classes, Question Bank, Extra classes etc.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
706	**25**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Effective curriculum planning, delivery and other teaching methodologies and activities organized in the college ensure experiential and participative learning.The collage tries to integrate conventional learning with modern and innovative pedagogy.ICT enabled teaching using smart board, Laptops, learning management system, web resources, PPTs helps the students to overcome their learning barriers.Academic activities such as project works and case studies related to activities held in the society and mock teaching, debate and declamation contests, quiz contests etc. are regular features of every class which prepare the students for the challenges of life.The college organizes National and State level seminars, conferences, exhibitions, workshops and cultural events in which students take active part and are made familiar with new ideas and avenues in their fields.Educational and industrial tours are organized to give practical knowledge to the students for making the learning more interactive.Participative learning also

becomes visible through various beyond classroom activities which take place through clubs and committees. Such activities provide exposure to the student thus helping them in navigating through life's challenges and carving their personality. These activities include educational excursion, visit to assembly, Industrial visit youth parliament ,group discussion, Science Exhibition, Cultural Fest,Rallies, Surveys, Internship etc.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College uses ICT tools to encourage and augment the dissemination of education. The faculty members are opting for hybrid mode of teaching and learning in the college. The following tools are used in the College:

ICT Tools:

1. Projectors-3 projectors are available in college.
2. Internet Surfing stations/ Computer Systems-campus is equipped with 40 computers at computer labs, physics lab and Library.
3. Printers and Scanners-Multifunction printers are available at all prominent places.
4. Seminar Rooms-Two seminar halls are equipped with digital facilities.
5. Smart Board-One smart board is installed in the campus.
6. Digital Library resources (NLIST and Online Resources)

Use of ICT By Faculty Members in Teaching and Learning-

1. PowerPoint presentations- The faculty members are using power point presentations with the help of projectors. Audio, Video and interactive texts are used for delivering the content.
2. Invited Talks/Lectures-Seminar hall is digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.
3. Online quiz/Online competitions- Faculty use GOOGLE FORMS to create online quizzes and online competitions for students and also conducted various competitions.

4. **Online Video Lectures/Talks**-Students participate in the College's online video meetings for lectures and webinars..
5. **Faculty Development**- Teachers have undergone faculty development programmes with the help of ICT.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

275

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment system of the college is based upon the examination system of affiliating university.In each subject, 20% marks are assigned for internal assessment. These marks are divided into three categories. 10% marks for two handwritten assignments, 5% for one class test and 5% for attendance.

The schedule of class tests and hours exams is displayed in the Academic calendar. Besides Routine class tests, assignment and surprise test are also conducted .

There is an examination committee which works under the guidance of controller of exams.

Question papers are set strictly as per the University Examination Pattern.

All the faculty members give two assignments to the students. Marks of Evaluated Assignments and shortage of lectures are displayed on the notice board. The date sheet of class test is provided to the students in advance. Teachers evaluate the answer sheets and distribute to the students in the class to solve any discrepancy or query. Teachers discuss the question papers and techniques of attempting questions in the class. Students, who are not able to take the class testsare given a special chance to appear in tests.

Students are encouraged to attend their classes regularly through notices and mentoring classes.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college strictly follows the examination pattern and schedule issued by the affiliating university.The college has its own examination Committee for implementing this system.The examination cell conducts the internal exams and final exams separately in significant manner. The examination committee has right to give special chances in internal exams and to submit assignments. TheCommittee finalizes the internal assessment of the students very carefully, with inbuilt mechanism of checks and balances. There is a transparent and efficient system to deal with examination related grievance. At Department level, grievance regarding assignments and house exams are handled by the concerned teacher and HODs immediately. At college level, the examination committee constituted for the smooth conduct of examinations, handles the grievance quickly.Whenever a grievance regarding non-declaration of individual result, showing absents in the exam, non-recipient of award, wrong or non-declaration result, any issue regarding DMC etc.letters are sent to the controller of exams , K.U.K and other related branches. For complaints in final examinations, there is provision of re-evaluation, re-checking of answer sheets at the University level. Grievances, if any, are attended to by the Committee very patiently and empathetically. The Committee tries its level best to resolve all the complaints.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college follows an evaluation by conducting university examination at the end of each semester, 80% weight age is given to final examination and 20% to internal assessment consisting of class test, assignment and class attendance. Learning outcomes are conveyed to the students clearly at the time of admission counseling while they are in process of choosing their streams.The staff is sensitized about these goals in various interactive sessions during staff council and departmental meetings. Students are given complete information of various learning opportunities available through the college prospectus.It would be pertinent to mention here that the learning outcomes which are also in consonance with the vision and mission.

Programme outcome (POs) and course outcomes (Cos) for all programmes and courses are derived from course contents and the college has devised its own ways to perceiver and define them with the active involvement of faculty members. The COs familiarizes the students with the skills and knowledge which they shall acquire after completing course and its utility in globalized world. The COs and POs are displayed on the college website and also Conveyed in the induction programme and departmental meetings. The faculty members further discuss these with the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://mncs.ac.in/co-po/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Only stating and communicating the POs and Cos is not sufficient.

Ensuring the attainment of POs and Cos is absolutely essential. The college has devised amechanism to attainthe POs and COs. This mechanism is prepared and approved by the IQAC. The attainment is ensured by effective delivery of curriculum coupled with other activities for the holistic development of the students.

Attainment of POs and Cos is assessed through the followingmethods.

(1) Performance of student In internal assessment is one of the best parameters to assess the attainment of Cos . There is 20% weightage for the internal assessment and 80% weightage for the end semester examinations.

(2) To assess the attainment of POs, the method of feedbackis used.

The Questionnaire formcontains some of the following inputs

- Name of the programme and session.
- Availability of course information through website
- POs and Cos information through website.
- Suggestion for the betterment of the program.
- Relevance of POs to academic and professional goals.
- Level of quality of courses and curriculum delivery.
- Future Planning
- Employability of the Programme
- Rating overall quality of learning experience

The suggestions of the students are discussed and analyzed and corrective measures are initiated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

201

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mncs.ac.in/student-satisfaction-survey/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has introduced different innovative ideas and implemented the same for betterment of the institution and for creation and transfer of knowledge among students as well as staff members. These are as under:

- **Thelesson plans are displayed on the notice boards and college website.**
- **I-cards provided to students carry the bar-code system which is used in the Library also for issuing books, Magazines etc.**
- **Working of the office and Account Branch of the college has been computerized to improve their functioning.**
- **The library has been linked to INFLIBNET-on internet connection to download e-journals and ebooks.**
- **Mentoring classes are also conducted on regular basis to take care of the students under stress .**
- **For the benefit of students special extension lectures by experts are arranged.**

- **Exclusive Career Guidance Cell has been set up in the college, so as to assist the students in choosing the right path to attain success.**
- **To incubate the habit of research and writing, each year college publishes a magazine "Markandeya" that includes articles written by students of various streams.**
- **Faculty members are motivated through research committee to take up research**
- **The MNC library of the college has developed its sum website and android app.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

02

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

Nil

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

25

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS, NCC, Red Ribbon Club, Women cell, Youth Red Cross, Cultural Council, Legal Literacy Cell of our college are striving hard to achieve the culture of excellence and at the same time playing

significant role in students Life. Principal, NCC officer, NSS programme officer, Nodal Officer Youth Red Cross, Red Ribbon Cross students and teachers of the college organise numerous extension activities in neighbourhood community. Apart from this the college has been organising many activities related to society in collaboration with HDFC Bank, Punjab National Bank, Bharat Vikas Parishad, Red Cross Society, Rishi Welfare Trust, Rotary Club, Art of Living, Urdu Academy, Panchkula, Department of youth and Cultural Affairs, Kurukshetra University, Kurukshetra etc. NSS volunteers and NCC Cadets serve the society by organising awareness drive Various Social Issues. NSS and NCC units provides space to NCC cadets and NSS volunteers for their all round development. NSS volunteers attended Special camps, State camps, National Integration camps. NCC cadets of the college have attended National Integration camp army attachment camp CATC camp, Pre- TSC camp, Pre- RD camps. Various Important days arecelebrated by various cells of the college and such kind of activities instil a social and patriotic awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

09

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

724

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Markanda National College, Shahabad Markanda, provides appropriate teaching-learning facilities, such as classrooms, labs, and computing equipment, to meet the curriculum needs of students and provide an optimal learning environment. The institution providesadequate infrastructure to conduct theory and practical lessons. The college has a sufficient number of well-furnished, well-ventilated, and spacious classrooms. The college features well-equipped laboratories for Physics, Chemistry, Physical Education, and Computer Science, so theory meets perfection with proper practicals. All the laboratories are built as per UGC, University, and Haryana Govt. guidelines.Teachers use ICT to help students understand the topics. A projector and audio-visual aids are included in the conference room. A multifunctional Auditorium,

seating 700 students and faculty personnel, is also available at the college. Faculty members have access to computers at the Computer Department, which allows them to give students with the most up-to-date information. Multiple places throughout the college offer printers and Internet access. Textbooks, reference books, journals, magazines, newspapers, and other items are available in the college library. The college library offers E-Learning, which comprises a variety of e-journals and e-books. The needy students are also given access to a book bank where they can borrow books for the duration of the semester.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mncs.ac.in/infrastructure/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports, games, a gymnasium, a yoga centre, and cultural events are all well-served by the institution.The college maintains a well-kept sports complex. The multipurpose theatre also acts as a badminton court's indoor facility. The college provides a Post-Graduate Diploma in Yoga, which has increased students' and staff members' awareness in Yoga. Qualified Yoga instructor is assigned to meet the students' educational and practical demands. Students are encouraged to participate ingames. Students from the college who have gone on to compete at the state and national levels. The college hosts a sports competition in which students are encouraged to Participate.

Every year, the College participates in the Kurukshetra University's cultural festival in Kurukshetra. Students are encouraged to develop their cultural skills in order to represent the university on a number of different levels. To recognise the talent of new students admitted to the college,college hosts an annual state-level Poetical Recitation Competition. To prepare students for various cultural events, the college seeks outsourced assistance from reputedcoaches/trainees. The College Auditorium serves as the grand venue for all of the college's cultural events. The conference hall is utilised for events such as symposiums, debates, quizzes, Rangoli, and poetic recitations.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://mncs.ac.in/infrastructure/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mncs.ac.in/infrastructure/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.18302

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The MNC Library (Markanda National College Library) is a wi-fi enabled, well-equipped, and well-maintained library located on the

institute's first floor. It is intended to suit the academic needs of the College's faculty, students, and staff. By providing textbooks, information sources, and non-traditional resources, the College hopes to make the library a knowledge hub.

From 2015 onward, the MNC Library has been using the Library Management System (LIMT) software, version 5.6.1, to automate its services and functions.

The library's circulation desk uses barcodes to issue, return, and renew documents. The MNC library can accommodate approximately 100 guests in its reading area, which has a sitting capacity of 100 persons. Users of the MNC Library get access to open access articles as well as the N-LIST database service. MNC Library provides reference services, academic help, circulation services, database training support, user guidance service and current awareness service by providing new arrivals of books.

In addition to the many resources, the MNC library has a magazine and newspaper area, a browsing section, reference section, Competitive books, biographies, and religious books sections in the library. As part of its community outreach initiative, it also provides service to the public through external membership.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://mncs.ac.in/mnc-library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`0.061307`

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`65`

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

To address the technology needs of its students, the college is always working to improve its IT infrastructure and capabilities. Our college has implemented cutting-edge technologies to enhance the teaching and learning process. The college has a smart board in addition to the standard teaching tools of chalk boards. As part of efficient curriculum delivery, the college provides Wi-Fi access to faculty and limited Wi-Fi access to students. In the classroom, teachers provide online materials, PDFs, and PowerPoint presentations. Students are encouraged to use ICT tools to deliver seminars. Through Google Suite, the college has successfully organised national/international seminars/webinars, FDPs, and contests. The college's Facebook page features activities and events organised by the college's various cells and departments. The technology at the college is updated on a regular basis. In the college, there is a 50 Mbps internet connection. Students' online

classes and assessments are conducted using Google Gsuite. Students' feedback forms were collected via online forms. Online facilities are used to host alumni meetings. Students can access open access resources on the MNC Library's website. To address technological issues, the local vendor can be reached via phone.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mncs.ac.in/infrastructure/

4.3.2 - Number of Computers

45

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.02

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The procedures for maintenance and utilization of physical, academic and support facilities are as following:

1. Laboratory – At the time of admission, the students who got enrolled for laboratory related programmes are charged laboratory expenses as apart of semester fees. New equipment is purchased out of the charged fees and in addition to that regular maintenance.

2. Library – The Library committee of the college defines the policies and procedures of the MNC Library. After getting sanction from the Principal, books, databases and other resources are procured on the demand of the HOD's.

3. Sports Complex – The Sportsground of the College is used extensively by the bonafide students and local community. The physical education students have brought laurels to the college in various sports and games held at National and International Levels.

4. Computers – The College is having two computer labs with 30 computers in it. The labs are connected towi-fi facility to provide internet access to students.

5. Classrooms – The College has various committees for maintenance and upkeep of infrastructure. The College has adequate furniture and electrical facility available in each classroom. The classrooms and furniture facilities are utilized regularly by the faculty and students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://mncs.ac.in/infrastructure/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

225

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

61

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

160

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

160

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

Nil

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

39

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

Nil

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

18

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Although there is no formal students' Council in the college since 2019-20,Yet the college has always understand and adopted the values of decentralization, involvement and contribution of the students in

various academic, administrative and co-curricular activities of the college. Students are member ofvarious department/Associations/Committees/Clubs and they are the driving force to organize various activities. They are nominated in various students societies/committees to ensure maximum student participation. The students needs are given due consideration and activities are student centric. This help in updating their knowledge in the area of diverse domain. The students are members of various committees viz Cultural Activities Committee, Career Guidance and Placement cell, Sports Committee, Library Committee, Alumni Association, Women Cell, Magazine Committee, Blood Donation Committee, Red Cross Committee constituted at the start of every session. The students in these committees help the incharges of respective departments for smooth functioning and maintenance of activities. The class representatives of every class put forth their suggestions through meetings and mentorship classes. Present students and alumni are members of IQAC. They give their suggestions in planning the academic calendar and extension activities to be held in the college and help in executing the same throughout the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

46

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College is proud of its worthy alumni who have earned accolade because of their positive contribution to the society. The College Alumni have joined varied fields viz. Law, Teaching, Banking, Accounts, Police, Army, Agriculture, Business and Social Work, Politics etc. The College is in touch with its alumni and has formed network with them through social media and other communication channels. The College believes in firm footing of relations with alumni and have organized alumni meetsto provide conducive environment to alumni to support their Alma Mater with their work, wisdom and resources. Though formally Alumni Association is not registered yet, informally the contributions of Alumni Association towards College are as under:

- **Provides financial assistance to the meritorios and poor students.**
- **Alumni Association used to deliberates upon developmental agenda of College.**
- **The association works as a support system by providing placement facility to the Graduating students.**
- **The association is supporting various social activities of the College by organizing Blood Donation camps and rallies on social issues.**
- **The strong network of the Alumni is exercised by the College to develop interface with the Administration and Industry.**
- **The Association also shares their vision by deputing prominent alums to undertake educational classes**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Principal of the College is the institution's primary academic and administrative leader, a great deal of autonomy. In keeping with the vision and mission of the college, we seek to develop in each student the abilities, the skills and passion to work honestly, intelligently, creatively and effectively for the fulfillment of the society. The Principal motivates faculty members to contribute to the college's overall academic growth and development. The Advisory Council meetings are regularly organize to review the infrastructure, manpower, and new development needs for the academic session, and approvals are given appropriately, with the need-based requirements taking precedence. Management, the Principal, and the faculty are always in synchronization when it comes to developing and implementing quality policies and strategies. The faculty is always involved in the decision-making process. Teachers from various committees meet on a regular basis and present their recommendations to the Principal before reaching a suitable decision for implementation. The Governing Body meets on a regular basis, and all significant decisions are made there. In a nutshell, the college's management, principal, and staff (teaching and non-teaching) are all actively participating in the decision-making process in order to maintain and improve the college's educational quality.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College is committed to a democratic system and encourages all of its stakeholders to participate in it. The college's entire system is subdivided into constituents to ensure smooth and efficient operation.

Markanda National College Society, The parent body has a separate Governing Body for the college governance which has office bearers elected by due electoral process, nominated executive committee members, elected teacher representatives, Non teaching representative, representative from affiliating university and director, Higher Education, Haryana. The Principal is the ex-officio secretary of the governing Body. The participation of the teachers in the decision making bodies of the institution is ensured by making them conveners and members of various committee constituted for the effective governance. Member of the staff are the main component of Advisory Staff Council, Academic Council and IQAC-the major decision making bodies of the college to deal with the academic and Physical Infrastructure matters and students related issues for the sentence and enhancement of the quality. The entire Governance process is inclusive, collaborative and participative. And it reflects an effective Governance leadership in tune with the vision and mission. To provide sufficient checks and balances, the college's entire acquisition is carried out in a decentralised manner.

File Description	Documents
Paste link for additional information	https://mncs.ac.in/college-committees/
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Internal Quality Assurance cell develops the perspective plan.

The institution conductsmeetings of concerned committees to complete the perspective plan, and the perspective plan is put on the table for open discussion. The prospective plan is adopted by Management, IQAC, and the College Development Committee after debate and feedback from various stakeholders.The Institution works to carry out the long-term strategy. The Institution's Management, Internal Quality Assurance Cell, Advisory Council, Purchasing Committee, and numerous committees work on the perspective plan to achieve the institution's desired aim. The objectives that are kept in mind while framing the perspective plan are as below:

1. To overhaul the present system with respect to automation and use of technology in education.

2. To raise the benchmarks to uplift the standard of impartingeducation in the College.

3. To augment the infrastructure, curriculum and course outcomes of the College.

4. To expand the horizon of the college with respect to alumni network and placement of pupils.

5. To encourage holistic development of pupils with regard to development of physical capabilities, intellectual abilities, cognitive abilities, emotional abilities, and social skills etc.

6. To enable the students for critical thinking and creative problem-solving skills.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://mncs.ac.in/prospective-plan/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body, the College's highest decision-making body, is led by President, Vice-President, General Secretary, Treasurer, 11

members from Management, two teaching representatives, non-teaching representative, one nominee of Affiliating University, DGHE nominee, and the College Principal as Ex-Officio Member Secretary. The Principal is the College's Head, and he is assisted by a staff Advisory Council. Department heads are given various responsibilities in order for the institution to function properly. The decision-making process includes a discussion of ideas and processes among committee members, and the formulation of the best implementation alternative. The college is governed by the services norms outlined in the Kurukshetra University Calendar and the Haryana Director General of Higher Education. The recruitment and promotion procedures are carried out in accordance with government regulations based on UGC standards. After receiving proper approval from the DGHE and Kurukshetra University, Kurukshetra, the recruitment procedure begins. The interview panel includes the VC nominee, the DGHE nominee, Subject Experts, and members of the Governing Body. In terms of promotion policy, the college adheres to the government's requirements for the Career Advancement Scheme. Employees can use the following matrix to escalate their complaints:

Employee - College Principal - Governing Body - KUK - DGHE

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college considers all of its members as part of one big family hence it provides cordial environment to its workforce and has provision for following welfare measures for teaching and non-teaching staff:

· College provides emergency Medical services to the staff, as and when required.

· Casual leave: 10/15/20 days of casual leave is permissible per year for all employees.

· Earned leave: Ten days of earned leave per year for teaching staff and 10/20/30 days for nonteaching staff is permissible.

· Fee Concession for Wards of Employees

· Conveyance charges incurred for official work are reimbursed as per entitlement.

· Recently the college has started financial assistance to Teaching and Non-teaching staff to attend Conference/Seminar/Workshop/Training Programs.

· Study Leave for pursuing higher education is granted to Teachers as per UGC and State Government norms.

· Academic/Duty leave is granted to teaching/non-teaching staff for conducting examinations, to attend Conference/Seminar/Symposia and other official meetings.

- Uniforms are distributed to Group – D employees.

- Maternity leave is permissible to all the female employees.

- Provident fund and ESI coverage for all as per rules.

- Health Check-up camps and doctors are invited for special talks on health and hygiene.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

147

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The annual assessment of the performance of teaching staff is made through the collection of information from teaching faculty in two different performa, one as per norm of the UGC and Affiliating University generated performa known as "Annual Self Assessment for the performance based appraisal System" and other performa by the Higher Education Department, Govt. of Haryana refereed as "From of

Annual Confidential Report (ACR)". For promotion under the UGC's CAS system, teaching staff must complete a Self-Performance in Appraisal form of Academic Performance Indicators (API), which is divided into three categories, and submit it to the IQAC cell to begin the process. The IQAC cell recommends promotion cases to the Governing Body of the College, which then recommends the cases to the screening committee, which recommends them for promotion. The overall peer review and evaluation is carried out by the Principal beside review by the governing body as well.

For non-teaching staff also, there is a system of appraisal wherein they are required to fill the performa so that their skills and performance in the administrative work are judged. Furthermore, the results of the appraisal system are also forward to the IQAC for systematic assessment of the same.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external audits regularly.

Internal audit: The College has a robust mechanism of internal audit for all the financial transactions. After getting the requirement from the departments and subsequent approval of the Principal the purchase is done as per the laid down procedure and rules. The accountant of the college maintains all the financial records. All the accounts are duly audited by Anurag Chada and company, charted accountant, Shahabad (M). They analyze the financial process and book keeping in accordance with government laws established by the audit cells of DGHE Haryana and the UGC. The Audit report observations remarks and suggestions provided by the internal auditing agency placed in GB Meeting. Audit objections if any are removed after consultation with the President Governing Body.

External audit: To ensure absolute transparency and integrity in its financial transactions the conducts external audits also. The audit of the Amalgated fund is conducted periodically by the College

Branch of Kurukshetra University Kurukshetra. The audit of the grant-in-aid in lieu of salary of the staff and PM scholarship of the students received from the state govt. is conducted regularly by the audit cell in the office of DGHE Haryana.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.415

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Markanda National College Educational Society, Shahabad Markanda, manages the college, which receives government funding from the DGHE, Haryana, to ensure its smooth operation. A major portion of committed and regular funds are provided by DGHE, as Salary. The institution has also received fund from NAAC, DGHE, DST, Haryana, Kurukshetra University, Kurukshetra for organising conferences workshops and seminars. Grants under various scholarships schemes have also been mobilized for scholarships to various categories of students. To ensure proper utilization of resources, security is done at management and college level. The government sets the course fees, which are collected at the college level and a portion of which is remitted to the Kurukshetra University in Kurukshetra and the Haryana Department of Higher Education. Financial scholarships for students who receive aid from the government's various social schemes are deposited directly into

the students' bank accounts. The college prepares the purchase requirements for the academic year based on the recommendations of HODs from various departments and presents them to the Governing body for approval after careful consideration from the Principal. The College duly submits the, duly Audited utilization reports of the grant to the funding agency after its utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college's IQAC has made a substantial contribution to strengthening the quality of the teaching-learning process. It has taken a number of new steps in the area of quality assurance. It was suggested, for example, that students be encouraged to participate in excursions to visit Scientific Industries / labs, large bazaars / malls for marketing, and the Parliament House, in addition to classroom instruction. Teachers involved have been making earnest efforts to arrange such visits for students from all streams. In the second practice, IQAC recommended that advanced learners be active in research projects and that their attendance at national seminars/conferences/workshops/extension lectures/powerpoint presentations be made mandatory so that they can learn more. This has significantly boosted their ability to learn. When approached to engage in programmes, college students always show a keen interest. IQAC recommended that all staff members should prepare question banks of critical questions for revision and improved results during their meeting. The teachers are successfully following this technique. In addition, the IQAC has taken major steps toward reforming examination and evaluation procedures.

Besides, the IQAC has succeeded in institutionalizing the following to practices.

   1. Effective mentor-Mentee programme:

2. Human Resource Development programmes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college's IQAC cell examines academic, tactical, and operational planning in terms of teaching learning processes, structures, and methodologies and their successful and timely implementation in the college. It encourages the College to adopt a quality-assurance policy. To boost learning results, it holds monthly sessions with students and teachers. Lesson plans must be submitted by teachers at the start of each academic year so that students are aware of the lectures ahead of time. Teachers are urged to employ ICT tools to improve the quality of teaching-learning. The IQAC cell ensures that library traffic is increased by involving students in activity-based learning. The IQAC assesses the teaching-learning process based on student feedback and analyses the outcomes department-by-department. It shares observations and recommendations with the faculty and principal in staff meetings about student intake, teaching-learning, and evaluation.

The following steps have been taken up by the IQAC:

- Faculty Development Programs are conducted.
- Mid-Term Tests are conducted for evaluation of the students.
- Holding of extra classes for subjects requiring more preparation.
- Promotes ICT tools and other teaching techniques among students and faculty.
- As a part of auxiliary education, teachers are facilitated to guide the students regarding career avenues available in their domains.
- IQAC facilitates study tours

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college makes special efforts to provide a safe and secure environment to the students and employees and gives at most important to the empowerment of women by checking harassment and ensuring gender sensitivity.

- Safety guidelines are strictly followed by the college in all respects.
- There is a well-equipped Girl common room.
- CCTVs are installed at all main points
- Entry without I card is prohibited
- Grievances reddresal cell and anti-sexual harassment cell and internal complaint committee are actively functioning in the college.
- Complaints and suggestion box is installed
- The college has established a well-functioning women cell it conduct counseling sessions awareness class, Gender Equity Programme etc.

During the current session an Online Panel Discussion was organized by women cell of the college on the occasion of International Women Day that is 8 march 2021 on the topic "ALL WOMEN ARE WORKING: SOME ARE SALARIED"

A state Level Poetry Recitation competition on the topic "Women empowerment" was organized in the college on 16th June 2021

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College is equally concerned about environment management and conservation. The college is collecting its solid waste through dustbins. The organic manure is used for potted plants and lawns of the college. The other solid waste includes paper, plastic and non bio-degradable waste. The college provides separate dustbins for the same. The wet waste is disposed off in the sewer of the municipal committee. All the chemical waste generated in the Chemistry lab is disposed off under strict adherence to environment safety. The college administrative staff is encouraged to use less paper with the help of Information Technology. The faculty members are using

ICT tools for imparting education and hence are contributing in less usage of paper. The college takes steps to spread awareness among its stakeholders through various practices like – green computing, user awareness programs of various durations. NSS and NCC units of the college also spread awareness of Govt. initiatives like Swachh Bharat Abhiyan in the adjoining areas.

The college follows Govt. norms for disposal of electronic waste – CPU, LCD, Printers, Cartridges etc.

The college is running traditional courses viz BA, B.Com and B.Sc. There is no source of production of Radioactive Hazards and Biomedical Waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different castes, religion, regions are studying without any background. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervor, the national festivals, birth anniversaries and memorials of great Indian personalities are celebrated each year. In academic year 2020-21, we celebrated the following days: World Environment Day, International Yoga Day, National Mathematics Day, Independence Day, Republic Day, National Unity Day (Birth Anniversary of SardarVallabhbhai Patel), Birth Anniversaries of Dr. Sarvapalli Radhakhishnan as teachers day, Mahatma Gandhi, Birth anniversary of Swami Vivekananda, National Communal harmony week jointly with Armed Forces Flag Day. NCC and NSS Units of our college organized activities related to social issues like tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Motivational lectures of eminent persons of different fields are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony, patriotism and national integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college celebrates the National Festival, like Independence Day, Republic Day, Constitution Day to sensitizeof students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To maintain harmony and healthy work atmosphere and to make the learners aware of the national pride and rich cultural heritage, the National/International commemorative days are regularly being celebrated and observed in and off campus offices. The college believes in celebrating such events and festivals in the college. It is an integral part of learning and building a strong cultural belief in a student. The College makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year. Every year the NCC and NSS Units, YRC, RRC of the College celebrate Van Mahotsava and plant many trees on the campus.

The NCC and NSS Units of the College celebrate National Festivals i.e. Independence Day on 15thAugust and Republic Day on 26thJanuary with pomp and gaiety by hoisting the national tricolour in the Campus. After unfurling the flag, students sing the National Anthem and other patriotic songs. On these occasions, the President of the Managing Committee of the college and Principal also deliver Independence/Republic day messages. Armed Forces Flag Day as National Communal Harmony week and Vijay Diwas, National Road safety Week is observed every year to spread the awareness about road safety rules and regulations.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1

Title of the Practice Generous Scholarships and Freeships to Needy, Meritorious and Extraordinary Students.

Best Practice-2

Title of the Practice Students Mentoring System

Due to word constraint the details of Best practice cannot be written here. The Best practices as per NAAC Format are available on website.

https://mncs.ac.in/best-practices/

File Description	Documents
Best practices in the Institutional website	https://mncs.ac.in/best-practices/
Any other relevant information	https://mncs.ac.in/best-practices/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has also been constantly striving to develop sports culture. The college can boast of having very good facilities for both indoor and outdoor games. It has a well maintained athletic

track of 200 mts, a Handball ground, a Kabbadi ground, a Volley Ball ground, a Basket Ball ground, synthetic Badminton Court, Yoga Room and a Table-Tennis hall. Many students from the college have represented Kurukshetra University, Kurukshetra in Handball and Volleyball teams upto last nine years at National Level. The Handball team of the College has the credit of being champions for so many years. Another unique feature of this area in the college is that these sport facilities are available not only to the students of the college but also to its alumni and the society. A large number of youngsters come to the college daily in the morning and evening to prepare for recruitment in Police and Armed forces.

The college is running a Badminton Academy in its hall where students of the college get free training from a private coach. The facility of the international standard synthetic court is provided to its alumni and others at very nominal rates.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Followings are few initatives apart from regaular ongoing activities on which college will work.

1. Establishment of E-content Center
2. Initiatives to start new PG Courses
3. Industry-Academia Linkage
4. To increase outreach activities in collaboration with registered NGO/ Institutions
5. Organization of programmes with alumni
6. Organizations of cultural programmes in collaboration with KUK.