



MARKANDA NATIONAL COLLEGE

SHAHABAD MARKANDA, KURUKSHETRA-136135

(Estd. 1971, Affiliated to Kurukshetra University, Kurukshetra)

TRACK ID → HRCOGN10282

ANNUAL QUALITY ASSURANCE REPORT (AQAR) (2014-15)

**SUBMITTED BY: INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

To



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

	CONTENTS		PAGE NO.
PART A	1. Details of the Institution		3-5
	2. IQAC Composition and Activities		6-8
PART B	3. Criterion-I:	Curricular Aspects	9
	4. Criterion-II:	Teaching, Learning & Evaluation	10-12
	5. Criterion-III:	Research, Consultancy and Extension	13-15
	6. Criterion-IV:	Infrastructure and Learning Resources	16-17
	7. Criterion V:	Student Support and Progression	18-20
	8. Criterion VI:	Governance, Leadership and Management	21-23
	9. Criterion VII:	Innovations and Best Practices	24
	ANNEXURES		
	Annexure I	Abbreviations	25
	Annexure II	Academic Calendar of the College	26
	Annexure III	University Calendar	27

IQAC COMPOSITION

Chairperson	:	Dr. Pawan Sharma
Co-ordinator	:	Dr. Pawan Sharma
Teachers	:	Dr Sanjay Kumar Sh. S. S. Kajal Sh. Gurnam Singh Dr. Jawahar Lal Dr. (Mrs.) Shalini Sharma Dr Tarun Kansal Mrs. Bhawna
Administration	:	Sh. Gian Chand
Management Representative:		Sh. Yash Pal Wadhwa Sh.K.D. Gambhir
Alumni Representative	:	Dr. Jawahar Lal

MARKANDA NATIONAL COLLEGE, SHAHABAD (M)
The Annual Quality Assurance Report (AQAR) of the IQAC
2014-2015

Part – A

AQAR for the year

2014-15

1. Details of the Institution

1.1 Name of the Institution

Markanda National College

1.2 Address Line 1

Sector 1, Urban Estate

Address Line 2

Ladwa Road

City/Town

Shahabad Markanda

State

Haryana

Pin Code

136135

Institution e-mail address

mncshahabad@yahoo.co.in

Contact Nos.

01744-240152

Name of the Head of the Institution:

Dr. Pawan Sharma

Tel. No. with STD Code:

01744-240152

Mobile:

09416144789

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	73.0	2003	2008
2	2 nd Cycle	College is in process of applying for cycle-2			

1.7 Date of Establishment of IQAC:

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

NIL

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

NIL

1.11 Name of the Affiliating University (for the Colleges)

KURUKSHETRA UNIVERSITY,
KURUKSHETRA (HARYANA)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University NA

University with Potential for Excellence

NA

UGC-CPE

NO

DST Star Scheme	<input type="text" value="NO"/>	UGC-CE	<input type="text" value="NO"/>
UGC-Special Assistance Programme	<input type="text" value="NO"/>	DST-FIST	<input type="text" value="NO"/>
UGC-Innovative PG programmes	<input type="text" value="NO"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="NO"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="00"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="00"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="11"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="00"/> Faculty <input type="text" value="00"/>
Non-Teaching Staff	<input type="text" value="00"/>
Students	<input type="text" value="00"/>
Alumni	<input type="text" value="00"/>
Others	<input type="text" value="00"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="NA"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Suggestions and recommendations of IQAC have been considered for improvement in Quality Education.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Schedule
<p>IQAC planed the followings:</p> <ul style="list-style-type: none"> ➤ Beginning of academic session ➤ Assembly of freshers ➤ Celebration of "Quit India Movement Day" ➤ Celebration of Independence day ➤ Tree Plantation in the college campus. ➤ Talent finding competition ➤ Teacher's day ➤ International Youth Day ➤ Hindi Divas ➤ Extension Lecture by Women Cell ➤ Extension Lecture by Science Department ➤ NSS Day ➤ Haryana Day Celebration ➤ UNO Day ➤ Flag Day and NCC day ➤ Seven Day NSS Camp ➤ Republic Day ➤ Athletic Meet ➤ Prof Rajeshwar Prasad"Shokh" memorial poetical recitation ➤ Celebration of Science day ➤ Blood Donation Camp ➤ Women's Day celebration 	<p>Yes</p> <p>Yes,</p> <p>Yes, celebrated on 9, august, 2014.</p> <p>Yes, Dr. Pawan Sharma Hoisted the National Flag.</p> <p>Yes, By NCC and NSS volunteers</p> <p>Yes, 1st week of September, 2014</p> <p>Yes, 5th Sep 2014</p> <p>Yes, on 13rd September, 2014.</p> <p>Yes, September 14.</p> <p>Yes, October, 2014</p> <p>Yes, Sep/Oct 2014</p> <p>24th Sep 2014</p> <p>First week of November 2014</p> <p>Yes, Oct 2014</p> <p>Between 5th to 15th Nov 2014</p> <p>During Winter Vacations</p> <p>26th January 2015</p> <p>1st week of Feb. 2015</p> <p>Yes, On 22 February, 2014</p> <p>Yes, on 28 February, 2014.</p> <p>Feb 2015</p> <p>8th March 2015</p>

* Attach the Academic Calendar of the year as Annexure-I (College) and II (University).

2.16 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

NA

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	01	00	01	00
UG	04	00	01	00
PG Diploma	00	00	00	00
Advanced Diploma	02	00	00	02
Diploma	02	00	00	02
Certificate	02	00	00	02
Others	00	00	00	00
Total	11	00	02	06
Interdisciplinary	02	00	00	02
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: ~~CBCS~~/Core/**Elective option** / ~~Open options~~

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	00
Annual	06

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No, The college is running programs for which the syllabus is designed/modified by the affiliating university only.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	17	08	08	00	01 (Librarian)

2.2 No. of permanent faculty with Ph.D. 07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	00	07	00	00	00	00	00	00	00	07

2.4 No. of Guest and Visiting faculty and Temporary faculty 00 00 08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	00	16	00
Presented papers	04	15	00
Resource Persons	00	00	05

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Certain course contents of the syllabus were delivered to students through power point presentations.
2. Students are motivated to use internet, animated presentations of scientific laws, current affairs, business management, current developments in art and society.

2.7 Total No. of actual teaching days during this academic year 160

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Examinations and evaluations are conducted as per rules/norms of K.U. Kurukshetra

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop Nil Nil 02

2.10 Average percentage of attendance of students 85

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I	II	III	Pass %
B.A. 1st Sem	197	2	1	13	16	16.24
B.A. 2nd Sem	230	-	8	23	5	15.65
B.A. 3 rd Sem	72	1	6	7	1	20.83
B.A. 4 th Sem	80	-	8	11	-	23.75
B.A.5 th Sem	121	1	4	17	19	33.88
B.A. 6 th Sem	107	-	5	14	10	27.10
B.Com 1 st Sem	70	4	11	18	2	50.00
B.Com 2 nd Sem	77	1	19	10	1	40.25
B.Com 3 rd Sem	56	3	6	7	0	28.57
B.Com 4 th Sem	50	1	12	11	-	48.00
B.Com 5 th Sem	64	1	16	15	6	59.37
B.Com 6 th Sem	61	2	14	17	6	63.93
B.Sc. 1 st Sem	83	1	10	14	6	37.34
B.Sc. 2nd Sem	80	2	17	13	2	42.50
B.Sc. 3 rd Sem	50	-	9	10	03	44.00
B.Sc. 4 th Sem	52	1	8	4	-	25.00
B.Sc. 5 th Sem	58	1	1	12	9	39.65
B.Sc. 6 th Sem	48	-	8	11	2	43.75
M.A. 1 st Sem	5	-	2	3	-	100
M.A. 2 nd Sem	5	-	2	2	-	80
M.A. 3 rd Sem	-	-	-	-	-	-
-M.A. 4 th Sem	-	-	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Suggestions and recommendations of IQAC have been considered for improvement in Quality Education.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	01
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	00	00	01
Technical Staff	02	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. IQAC encourages faculty members to register for Ph.D program.
2. Faculty members are also motivated to present papers in various seminars/conferences and to get their papers published.
3. Faculty members are encouraged to submit the minor/major research proposal to various funding agencies like DST/UGC/CSIR/DBT etc.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	01	00
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	NA	00	00
Minor Projects	00	NA	00	00
Interdisciplinary Projects	00	NA	00	00
Industry sponsored	00	NA	00	00
Projects sponsored by the University/ College	00	NA	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	NA	00	00
Any other(Specify)	00	NA	00	00
Total	00	NA	00	00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : N.A

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	00
Sponsoring agencies	00	00	00	00	00

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
00	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

00
00

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): **NA**

JRF SRF Project Fellows Any other

3.21 Number of students Participated in NSS events:

University level	<input type="text" value="05"/>	State level	<input type="text" value="10"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.22 Number of students participated in NCC events:

University level	<input type="text" value="53"/>	State level	<input type="text" value="02"/>
National level	<input type="text" value="02"/>	International level	<input type="text" value="00"/>

3.23 Number of Awards won in NSS:

University level	<input type="text" value="25"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.24 Number of Awards won in NCC:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="01"/>	College forum	<input type="text" value="00"/>
NCC	<input type="text" value="11"/>	NSS	<input type="text" value="03"/>
		Any other	<input type="text" value="00"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social responsibility

The college organized the following programs:

- Tree Plantation
- Blood Donation Camp
- Seven Days NSS Camp

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.27Acres			5.27 Acres
Class rooms	15			15
Laboratories	04			04
Seminar Halls	02			02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				00
Value of the equipment purchased during the year (Rs. in Lakhs)	1544382Rs	3450Rs	Self and govt	1547832Rs
Others				

4.2 Computerization of administration and library

The administrative office is using computerized mode for work.

The computerization of library was initiated.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24381	-	93	-	24474	-
Reference Books	-	-	-	-	-	-
e-Books	00	-	00	-	00	-
Journals	00	-	38 (Annual Subscription)	-	38	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	41	03	07	03	03	04	05	04 laptop and 05 printers
Added	-	-	-	-	-	-	-	-
Total	41	03	07	03	03	04	05	04 laptop and 05 printers

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

College has a well established computer lab where students can use internet facility for enhancing their subject related knowledge. In this task, teachers' assistance is available for the students as well as other faculty.

4.6 Amount spent on maintenance in lakhs (In INR): 7.07 Lakhs

i) ICT	6958
ii) Campus Infrastructure and facilities	525746
iii) Equipment	NIL
iv) Others	174552
Total:	707256

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC members of the college discuss the problems with the students during their free periods issues like drinking water, Wash room cleanliness, maintenance of electricity appliances at various points, sports related problems, grievances and other issues related to their academic progress. At the same time, efforts are also made to solve these problems. The Principal, administrative staff and other faculty members create awareness among the students about student support services by appropriate means like orientation programme notices, committees and different activities.

5.2 Efforts made by the institution for tracking the progression

The progression of the college is observed through interactions with outgoing students as well as with their parents. It has been observed that maximum number of students joined higher degree program courses; however some opted for armed forces also.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
987	07	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

No	%
806	81.08

Women

No	%
188	18.91

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
435	119	00	365	00	919	407	142		444	01	994

Demand ratio = Students admission is on first come first serve basis.

Dropout % = 15%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Faculty members motivate the students for competitive examinations.

No. of students beneficiaries

NA

5.5 No. of students qualified in these examinations: **Record not maintained.**

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

Career Guidance cell of this college organizes extension lectures and other activities for helping the students.

No. of students benefitted 230

5.7 Details of campus placement:

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8 Details of gender sensitization programmes

The celebrates Women's Day every year.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 23 National level 00 International level 00

No. of students participated in cultural events

State/ University level 00 National level 00 International level 00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level 07 National level 00 International level 00

Cultural: State/ University level 00 National level 00 International level 00

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution	40	44854
Financial support from government	317	1215040
Financial support from other sources	02	12000
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

- Cleanliness Drive
- Pulse Polio Drive
- Blood donation camp

5.13 Major grievances of students (if any) redressed: No major grievances received

- Books from book bank issued to meritorious and needy students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p style="text-align: center;">VISION</p> <p>To impart Qualitative, Value-based and Employable education at affordable cost to all sections of the society and to make the college a “<i>Total Quality Zone</i>”</p> <p style="text-align: center;">MISSION</p> <ol style="list-style-type: none">1. To pursue and disseminate knowledge with commitment to all sections of society.2. To create and provide opportunities for the overall development of students.3. To work towards optimum and meaningful utilization of human, infrastructural and financial resources.4. To encourage self-evaluation, accountability and indigenous culture amongst the faculty members and students.5. To foster the realization of social responsibilities and citizenship role amongst students.6. To educate the girls of this semi-urban area at a very low cost and in a very dignified and secure atmosphere.

6.2 Does the Institution has a management Information System

<ol style="list-style-type: none">1. The college has a very effective management system through Governing Body, Advisory Council, Staff Council and Committees2. The management always takes keen interest in the effective functioning of the college.
--

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

<p>The faculty members of our college are invited from time to time by the affiliating university for designing and upgradation of the curriculum.</p>
--

6.3.2 Teaching and Learning

<ul style="list-style-type: none">• Class tests are conducted to evaluate the performance of students.• Students are motivated for making use of library and internet facilities available• Teachers are motivated to make use of modern teaching practices like internet and power point presentations etc.
--

6.3.3 Examination and Evaluation

<p>In this regard Kurukshetra University is the sole authority for implementation of reforms. But faculty members who are the part of academic bodies of the university actively campaign for reforms.</p>
--

6.3.5 Library, ICT and physical infrastructure / instrumentation

Regular updation of physical infrastructure.
Books/newspapers/magazines/Journals are purchased as per the requirement of the students and staff.

6.3.6 Human Resource Management

The college makes strenuous efforts to attract, retain and nurture best faculty in each department. The college provides ample opportunity to all faculty members to give their best in teaching by providing them latest tools.

6.3.7 Faculty and Staff recruitment

The college has two kinds of staff:
1. Sanctioned Posts: To fill up the vacancy against sanctioned posts both in teaching and non teaching, a structured process is followed as per Haryana Government and Kurukshetra University Kurukshetra norms.
2. Non-sanctioned posts: The governing body of the college constitutes a recruitment committee to fill up the vacant positions both in teaching and non teaching categories.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

At the start of the session, admission committee cum Counselling Cell is made for each faculty to give first hand information to admission seekers.

6.4 Welfare schemes for

Teaching	Loans from P.F., Fee Concession to wards, Emergency medical facility
Non teaching	Loans from P.F., Fee Concession to wards, Emergency medical facility
Students	Fee concession, Provision of payment of fee in instalment Provision of scholarships other than Govt. Books Bank for students, Emergency medical facility

6.5 Total corpus fund generated

617900 INR

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Kurukshetra University, Kurukshetra	yes	Management & IQAC
Administrative	Yes	Kurukshetra University, Kurukshetra	yes	Management & IQAC

6.8 Does the University/ Autonomous College declare results within 30 days? **N.A.**

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Prominent alumni of the college are invited to the college on the occasion of functions, seminars and other activities. Their interactions with students help them. Feedback of the alumni helps the institution in updating and improving in different areas.

6.12 Activities and support from the Parent – Teacher Association

There is no formal Parent-Teacher Association. However, the parents regularly visit the institution and efforts are made to collect and implement their suggestions.

6.13 Development programmes for support staff

- 1.They are involved in extension lectures on social issues.
2. They also participate in extension activities of NCC/NSS/Sports regularly.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation and cleanliness of the campus are regular activities of the college.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Athletes and sportspersons are given freeships and sports scholarships.
Facility of question banks to students at department level.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The activities are conducted according to academic calendar.

7.3 Give two Best Practices of the institution

1. To listen to the problems of the parents and students, full time availability of the Principal and staff is ensured
2. Maintain the campus green and clean

7.4 Contribution to environmental awareness / protection

Environmental Studies is a compulsory subject for all the students.
Tree plantations and maintenance of college is a regular feature which is given top priority by the college administration.

7.5 Whether environmental audit was conducted? Yes No

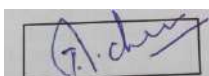
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

No

8. Plans of institution for next year

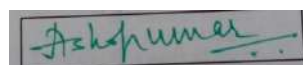
Conduct of faculty improvement programmes for teacher and workshops for students.
Promotion of teacher's research incentives and recognition Schemes.
Automation of College Library.

Dr. Jawahar Lal



Signature of the Coordinator, IQAC

Dr. Ashok Kumar



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

**College Calendar
Academic Year 2014-15**

➤ Havan, Beginning of new session	-	July 2014
➤ Regular Classes	-	July 2014
➤ Assembly Address/Orientation of Freshers	-	July, 2014
➤ Independence Day	-	15 th Aug 2014
➤ Tree Plantation	-	15 th Aug 2014
➤ Teachers' Day	-	5 th Sep 2014
➤ Talent Show	-	1 st week of Sep 2014
➤ International Youth Day	-	13 th Sep 2014
➤ Hindi Divas	-	14 th Sep 2014
➤ Swacchhta Abhiyan	-	Last week of Sep 2014
➤ Extension Lecture by Women Cell	-	Sep 2014
➤ Inter-College Competition by Legal Literacy Cell	-	Sep 2014
➤ Youth Festival	-	Sep/Oct 2014
➤ Extension Lecture by Science Department	-	Sep/Oct 2014
➤ Quiz Competition (Science & Commerce)	-	2 nd week of Oct 2014
➤ NSS Day	-	24 th Sep 2014
➤ Extension Lecture, Deptt of Science	-	Oct 2014
➤ Inter College Activity (Deptt of Economics)	-	Oct 2014
➤ Haryana Day Celebration	-	Last week of Oct 2014
➤ Science Seminar	-	Oct 2014
➤ UNO Day	-	24 th Oct 2014
➤ Social Science (Power Point Presentation)	-	Oct 2014
➤ Ekta Divas	-	31 st Oct 2014
➤ Educational Tour	-	Last week of Oct 2014
➤ Activity by Department of Commerce	-	Nov 2014
➤ Alumni Meet	-	Nov 2014
➤ Flag Day and NCC day	-	Between 5 th to 15 th Nov 2014
➤ Parent-Teacher Meet	-	Nov 2014
➤ University Examinations	-	14 th Nov 2014 onwards
➤ English Seminar	-	Nov 2014
➤ Parents Teachers Meeting	-	Dec 2014
➤ Seven Day NSS Camp	-	Winter Vacations
➤ Regular Classes (Even Semester)	-	1 st Jan 2015
➤ National Youth Day	-	12 th Jan 2015
➤ Science Exhibition	-	2 nd week of January
➤ Swacchhta Abhiyan	-	3 rd week of January
➤ Seminar, Science Deptt.	-	3 rd week of January
➤ Republic Day	-	26 th January 2015
➤ Road Safety Programme	-	Last week of January
➤ Quiz by English Deptt.	-	Feb 2015
➤ Extension Lecture, Social Sciences	-	Feb 2015
➤ Youth Parliament	-	Feb, 2015
➤ Athletic Meet	-	1 st week of Feb. 2015
➤ Blood Donation Camp	-	Feb 2015
➤ Seminar, English Deptt	-	Last week of February
➤ Women's Day celebration /	-	8 th March 2015
➤ Convocation	-	First week of April 2015
➤ University Examinations	-	April 2015 onwards

Schedule of Admission (2014-15)

Under Graduate Courses

**Last date for submission of admission forms
30-06-2014 upto 4 p.m.**

Display of Lists	Last Date to Deposit Dues
First List 01.07.2014	05.07.2014 upto 4:00 p.m.
Second List 07.07.2014	11.07.2014 upto 4:00 p.m.
Third List 12.07.2014	15.07.2014 upto 4:00 p.m.

Post Graduate Courses

**Last date for submission of admission forms
05-07-2014 upto 4 p.m.**

Display of Lists	Last Date to Deposit Dues
First List 07.07.2014	10.07.2014 upto 4:00 p.m.
Second List 11.07.2014	16.07.2014 upto 4:00 p.m.
Third List 17.07.2014	21.07.2014 upto 4:00 p.m.

Normal Admission UG Closes on 15.07.2014 and PG on 21.07.2014

Admission with Late Fees

UG	Admission with late-fee of Rs. 100/- with the permission of the Principal	16.07.2014 to 22.07.2014
	Admission with additional late fee of Rs. 100/- per day with the permission of the Principal	23.07.2014 to 31.07.2014
PG	Admission with late-fee of Rs. 100/- with the permission of the Principal	22.07.2014 to 28.07.2014
	Admission with additional late fee of Rs. 100/- per day with the permission of the Principal	31.07.2014 to 06.08.2014

Academic Calender for Session 2014-15

	For Under-Graduate Courses	For Post Graduate Courses
Odd Semester		
Admissions	01.07.2014 to 15.07.2014	07.07.2014 to 21.07.2014
Teaching	16.07.2014 to 18.10.2014	22.07.2014 to 18.10.2014
Vacation	20.10.2014 to 26.10.2014	20.10.2014 to 26.10.2014
Teaching	27.10.2014 to 18.11.2014	27.10.2014 to 29.11.2014
Examinations	19.11.2014 to 17.12.2014	01.12.2014 to 17.12.2014
Winter Vacations	18.12.2014 to 31.12.2014	18.12.2014 to 31.12.2014
Even Semester		
Teaching	01.01.2015 to 03.03.2015	01.01.2015 to 03.03.2015
Vacation	04.03.2015 to 08.03.2015	04.03.2015 to 08.03.2015
Teaching	09.03.2015 to 29.04.2015	09.03.2015 to 29.04.2015
Examinations	30.04.2015 to 29.05.2015	30.04.2015 to 17.05.2015
Practical Examination	After Theory Examination	After Theory Examination
Summer Vacations	18.05.2015 to 30.06.2015	18.05.2015 to 30.06.2015