



MARKANDA NATIONAL COLLEGE

SHAHABAD MARKANDA, KURUKSHETRA-136135

(Estd. 1971, Affiliated to Kurukshetra University, Kurukshetra)

TRACK ID → HRCOGN10282

ANNUAL QUALITY ASSURANCE REPORT (AQAR) (2013-14)

**SUBMITTED BY: INTERNAL QUALITY ASSURANCE CELL
(IQAC)**

To



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

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IQAC COMPOSITION

Chairperson	:	Dr. Vinay Kumar Malhotra
Co-ordinator	:	Sh. Pawan Sharma
Teachers	:	Dr Sanjay Kumar Sh. S. S. Kajal Sh. Gurnam Singh Dr. Jawahar Lal Dr. (Mrs.) Shalini Sharma Dr Tarun Kansal Mrs. Bhawna
Administration	:	Sh. Gian Chand
Management Representative:		Sh. Yash Pal Wadhwa Sh.K.D. Gambhir
Alumni Representative	:	Dr. Jawahar Lal

MARKANDA NATIONAL COLLEGE, SHAHABAD (M)
The Annual Quality Assurance Report (AQAR) of the IQAC
(2013-2014)

Part – A

AQAR for the year

2013-14

1. Details of the Institution

1.1 Name of the Institution

Markanda National College

1.2 Address Line 1

Sector 1, Urban Estate

Address Line 2

Ladwa Road

City/Town

Shahabad Markanda

State

Haryana

Pin Code

136135

Institution e-mail address

mncshahabad@yahoo.co.in

Contact Nos.

01744-240152

Name of the Head of the Institution:

Dr. Vinay Kumar Malhotra

Tel. No. with STD Code:

01744-240152

Mobile:

09416144789

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	73.0	2003	2003-2008
2	2 nd Cycle	College is in process of applying for cycle-2			

1.7 Date of Establishment of IQAC:

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

NIL

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

KURUKSHETRA UNIVERSITY,
KURUKSHETRA (HARYANA)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme	NO	UGC-CE	NO
UGC-Special Assistance Programme	NO	DST-FIST	NO
UGC-Innovative PG programmes	NO	Any other (<i>Specify</i>)	
UGC-COP Programmes	NO		

2. IQAC Composition and Activities

2.1 No. of Teachers	08			
2.2 No. of Administrative/Technical staff	02			
2.3 No. of students	00			
2.4 No. of Management representatives	02			
2.5 No. of Alumni	01			
2.6 No. of any other stakeholder and Community representatives	00			
2.7 No. of Employers/ Industrialists	02			
2.8 No. of other External Experts	00			
2.9 Total No. of members	13			
2.10 No. of IQAC meetings held	01			
2.11 No. of meetings with various stakeholders:	No.	00	Faculty	00
	Non-Teaching Staff	00	Students	00
	Alumni	00	Others	00
2.12 Has IQAC received any funding from UGC during the year?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, mention the amount	NA			

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Suggestions and recommendations of IQAC have been considered for improvement in Quality Education.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Schedule
<p>IQAC planned the followings:</p> <ul style="list-style-type: none"> ➤ Beginning of academic session ➤ Assembly of freshers ➤ Celebration of "Quit India Movement Day" ➤ Women Cell activity ➤ Formation of big blood drop (Guinness book of record) ➤ Celebration of Independence day ➤ Tree Plantation in the college campus. ➤ Organizing National Mushaira (sponsored by Haryana Urdu academy) ➤ Talent finding competition ➤ State level poetical recitation competition ➤ Welcome party for new batch of the students of different streams. ➤ Science Exhibition ➤ Blood donation camp ➤ Education Tour ➤ Celebration of Republic day ➤ Annual sports meet ➤ Prof Rajeshwar Prasad "Shokh" memorial poetical recitation ➤ Celebration of Science day ➤ HIV-AIDS awareness program (Sponsored by Haryana State AIDS control Society) 	<p>Yes, 13 July, 2013</p> <p>Yes, 29 July 2013</p> <p>Yes, celebrated on 9 August, 2013. Dr. K L Tuteja, Retd. Professor of Kurukshetra University was the chief guest.</p> <p>Yes, 10-9-2013 (Hb test camp)</p> <p>Yes, 22 students and two faculties donated blood on 12, August, 2013.</p> <p>Yes, Dr. Vinay Malhotra Hoisted the National Flag.</p> <p>Yes, By NCC and NSS volunteers on 21 August, 2013</p> <p>Yes, on 31, August 2013. Dr. Kuldeep Singh Dhindsa was the chief guest.</p> <p>Yes, on 07 September, 2013</p> <p>Yes, on 23rd September, 2013.</p> <p>Yes, Dr. Vinay Kumar Malhotra welcomed the freshers</p> <p>Yes, on 15, October, 2013 in M N College Auditorium</p> <p>Yes, on 05 December, 2013, and March 21, 2014</p> <p>Yes, During 26-30, October to Kullu Manali and 2nd on 3, March, 2014 to see proceeding of Haryana Legislative Assembly, Chandigarh.</p> <p>Yes, Dr. Vinay Malhotra Hoisted the National Flag.</p> <p>Yes, On 18-19 February, 2014.</p> <p>Yes, On 22 February, 2014</p> <p>Yes, on 28 February, 2014.</p> <p>Yes, 06 March, 2014.</p>

** Attach the Academic Calendar of the year as Annexure-I (College) and II (University).*

2.16 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body
Provide the details of the action taken

NA

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	01	00	01	00
UG	04	00	01	00
PG Diploma	00	00	00	00
Advanced Diploma	02	00	00	02
Diploma	02	00	00	02
Certificate	02	00	00	02
Others	00	00	00	00
Total	11	00	02	06
Interdisciplinary	02	00	00	02
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: ~~CBCS~~/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	00
Annual	06

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No, The college is running programs for which the syllabus is designed/modified by the affiliating university only.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	19	09	08	01	01 (Librarian)

2.2 No. of permanent faculty with Ph.D. 08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	03	05	00	00	00	00	00	00	03	05

2.4 No. of Guest and Visiting faculty and Temporary faculty 00 00 08

2.5 Faculty participation in conferences, seminar and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	00	08	00
Presented papers	01	18	00
Resource Persons	00	02	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Certain course contents of the syllabus were delivered to students through power point presentations.
2. Students are motivated to use internet, animated presentations of scientific laws, current affairs, business management, current developments in art and society.

2.7 Total No. of actual teaching days during this academic year 140

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Examinations and evaluations are conducted as per rules/norms of K.U. Kurukshetra

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop Nil Nil Nil

2.10 Average percentage of attendance of students 82

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
B.A. 1st Sem	154	00	04	07	06	11.40
B.A. 2nd Sem	112	00	09	07	03	16.96
B.A. 3 rd Sem	145	00	01	17	21	26.90
B.A. 4 th Sem	120	00	04	12	10	21.67
B.A.5 th Sem	89	00	01	08	08	19.10
B.A. 6 th Sem	71	00	00	14	08	30.90
B.Com 1 st Sem	73	00	04	00	01	6.85
B.Com 2 nd Sem	67	04	18	13	00	52.24
B.Com 3 rd Sem	67	01	09	14	10	50.75
B.Com 4 th Sem	62	03	18	13	10	70.97
B.Com 5 th Sem	60	00	00	15	21	60.00
B.Com 6 th Sem	60	00	09	21	11	68.33
B.Sc. 1 st Sem	78	00	00	03	04	8.97
B.Sc. 2nd Sem	68	01	03	08	03	22.60
B.Sc. 3 rd Sem	68	00	06	10	08	35.29
B.Sc. 4 th Sem	57	01	08	05	02	28.70
B.Sc. 5 th Sem	60	00	01	01	05	11.67
B.Sc. 6 th Sem	68	00	09	05	02	27.59
M.A. 1 st Sem	01	00	00	00	00	00
M.A. 2 nd Sem	00	00	00	00	00	00
M.A. 3 rd Sem	06	00	01	04	00	83.33
M.A. 4 th Sem	06	00	03	03	00	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Suggestions and recommendations of IQAC are considered for improvement in Quality Education.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	01
Faculty exchange programme	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others	00

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	01	01	01
Technical Staff	02	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the Institution

1. IQAC encourages faculty members to register for Ph.D program.
2. Faculty members are also motivated to present papers in various seminars/conferences and to get their papers published.
3. Faculty members are encouraged to submit the minor/major research proposal to various funding agencies like DST/UGC/CSIR/DBT etc.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	00	00	00
Outlay in Rs. Lakhs				

3.4 Details of research publications

	International	National	Others
Peer Review Journals	04	00	06
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications: NA

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	00	NA	00	00
Minor Projects	00	NA	00	00
Interdisciplinary Projects	00	NA	00	00
Industry sponsored	00	NA	00	00
Projects sponsored by the University/ College	00	NA	00	00
Students research projects <i>(other than compulsory by the University)</i>	00	NA	00	00
Any other(Specify)	00	NA	00	00
Total	00	NA	00	00

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : N.A

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	00	02	00	00	00
Sponsoring agencies	NA	DGHE, Haryana	NA	NA	NA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
02	-	-	01	-	01	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

00
00

3.19 No. of Ph.D. awarded by faculty from the Institution

00

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones): **NA**

JRF

 SRF

 Project Fellows

 Any other

3.21 Number of students Participated in NSS events:

University level	<table border="1" style="width: 40px; height: 20px;"><tr><td>20</td></tr></table>	20	State level	<table border="1" style="width: 40px; height: 20px;"><tr><td>02</td></tr></table>	02
20					
02					
National level	<table border="1" style="width: 40px; height: 20px;"><tr><td>00</td></tr></table>	00	International level	<table border="1" style="width: 40px; height: 20px;"><tr><td>00</td></tr></table>	00
00					
00					

3.22 Number of students participated in NCC events:

University level	<table border="1" style="width: 40px; height: 20px;"><tr><td>46</td></tr></table>	46	State level	<table border="1" style="width: 40px; height: 20px;"><tr><td>07</td></tr></table>	07
46					
07					
National level	<table border="1" style="width: 40px; height: 20px;"><tr><td>07</td></tr></table>	07	International level	<table border="1" style="width: 40px; height: 20px;"><tr><td>00</td></tr></table>	00
07					
00					

3.23 Number of Awards won in NSS:

University level	<table border="1" style="width: 40px; height: 20px;"><tr><td>06</td></tr></table>	06	State level	<table border="1" style="width: 40px; height: 20px;"><tr><td>00</td></tr></table>	00
06					
00					
National level	<table border="1" style="width: 40px; height: 20px;"><tr><td>00</td></tr></table>	00	International level	<table border="1" style="width: 40px; height: 20px;"><tr><td>00</td></tr></table>	00
00					
00					

3.24 Number of Awards won in NCC:

University level	<table border="1" style="width: 40px; height: 20px;"><tr><td>00</td></tr></table>	00	State level	<table border="1" style="width: 40px; height: 20px;"><tr><td>00</td></tr></table>	00
00					
00					
National level	<table border="1" style="width: 40px; height: 20px;"><tr><td>00</td></tr></table>	00	International level	<table border="1" style="width: 40px; height: 20px;"><tr><td>00</td></tr></table>	00
00					
00					

3.25 No. of Extension activities organized

University forum	<table border="1" style="width: 40px; height: 20px;"><tr><td>00</td></tr></table>	00	College forum	<table border="1" style="width: 40px; height: 20px;"><tr><td>00</td></tr></table>	00			
00								
00								
NCC	<table border="1" style="width: 40px; height: 20px;"><tr><td>06</td></tr></table>	06	NSS	<table border="1" style="width: 40px; height: 20px;"><tr><td>07</td></tr></table>	07	Any other	<table border="1" style="width: 40px; height: 20px;"><tr><td>14</td></tr></table>	14
06								
07								
14								

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social responsibility

The college organized the following programs:

- Tree Plantation
- Blood Donation Camp
- Seven Days NSS Camp

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.27 Acres			5.27 Acres
Class rooms	15			15
Laboratories	04			04
Seminar Halls	02			02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	2100196 Rs	80000 Rs	Self and Govt	2180196 Rs
Others				

4.2 Computerization of administration and library

The administrative office is using computerized mode for work.

The computerization of library was initiated.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23703	-	678	-	24381	-
Reference Books	-	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals		-	38 (Annual Subscription)	-		-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	40	02	07	03	03	04	04	04 laptop and 05 printers
Added	01	01	00	-	00	00	01	00
Total	41	03	07	03	03	04	05	04 laptop and 05 printers

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

College has a well established computer lab where students can use internet facility for enhancing their subject related knowledge. In this task, teacher's assistance is available for the students as well as other faculty.

4.6 Amount spent on maintenance in INR: 5.78 Lakhs

i) ICT	71368
ii) Campus Infrastructure and facilities	344272
iii) Equipment	NIL
iv) Others	163216
Total:	578856

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC members of the college discuss the problems with the students during their free periods issues like drinking water, Wash room cleanliness, maintenance of electricity appliances at various points, sports related problems, grievances and other issues related to their academic progress. At the same time, efforts are also made to solve these problems. The Principal, administrative staff and other faculty members create awareness among the students about student support services by appropriate means like orientation programme notices, committees and different activities.

5.2 Efforts made by the institution for tracking the progression

The progression of the college is observed through interactions with outgoing students as well as with their parents. It has been observed that maximum number of students joined higher degree program courses; however some opted for armed forces also.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
912	07	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men	No	%	Women	No	%
	733	79.8		186	20.2

No	%
186	20.2

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
397	107	00	308	00	812	435	119	00	365	00	919

Demand ratio = Students admission is on first come first serve basis.

Dropout % = 11 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Faculty members motivate the students for competitive examinations.

No. of students beneficiaries

NA

5.5 No. of students qualified in these examinations: **Record not maintained.**

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	00

5.6 Details of student counselling and career guidance

Career Guidance cell of this college organizes extension lectures and other activities for helping the students.

No. of students benefitted 200

5.7 Details of campus placement:

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8 Details of gender sensitization programmes

1. Mrs. Kalpana addressed the students on gender sensitization on International Women Day.
2. Mrs. Anuradha Bakshi, President, Rotary Club delivered a lecture on Empowerment of Women.

5.9. Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 08 National level 02 International level 00

No. of students participated in cultural events

State/ University level 30 National level 00 International level 00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level 06 National level 00 International level 00

Cultural: State/ University level 07 National level 00 International level 00

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution	25	19980
Financial support from government	254	985725
Financial support from other sources	00	00

Number of students who received International/ National recognitions	00	00
--	----	----

5.11 Student organised / initiatives

Fairs : State/ University level	<input type="text" value="00"/>	National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>
Exhibition: State/ University level	<input type="text" value="00"/>	National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

5.12 No. of social initiatives undertaken by the students

- Cleanliness Drive
- Pulse Polio Drive
- Blood donation camp

5.13 Major grievances of students (if any) redressed: No major grievances received

- Books from book bank issued to meritorious and needy students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p style="text-align: center;">VISION</p> <p style="text-align: center;">To impart Qualitative, Value-based and Employable education at affordable cost to all sections of the society and to make the college a “<i>Total Quality Zone</i>”</p> <p style="text-align: center;">MISSION</p> <ol style="list-style-type: none">1. To pursue and disseminate knowledge with commitment to all sections of society.2. To create and provide opportunities for the overall development of students.3. To work towards optimum and meaningful utilization of human, infrastructural and financial resources.4. To encourage self-evaluation, accountability and indigenous culture amongst the faculty members and students.5. To foster the realization of social responsibilities and citizenship role amongst students.6. To educate the girls of this semi-urban area at a very low cost and in a very dignified and secure atmosphere.

6.2 Does the Institution has a management Information System

<ol style="list-style-type: none">1. The college has a very effective management system through Governing Body, Advisory Council, Staff Council and Committees2. The management always takes keen interest in the effective functioning of the college.
--

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

<p>The faculty members of our college are invited from time to time by the affiliating university for designing and upgradation of the curriculum.</p>
--

6.3.2 Teaching and Learning

<ul style="list-style-type: none">• Class tests are conducted to evaluate the performance of students.• Students are motivated for making use of library and internet facilities available• Teachers are motivated to make use of modern teaching practices like internet and power point presentations etc.
--

6.3.3 Examination and Evaluation

<p>In this regard Kurukshetra University is the sole authority for implementation of reforms. But faculty members who are the part of academic bodies of the university actively campaign for reforms.</p>
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6.3.4 Research and Development

<p>The faculty is encouraged to go for research activities by participating in various national and international level seminars and workshops. The college also organizes seminars and conferences.</p>
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6.3.5 Library, ICT and physical infrastructure / instrumentation

Regular updation of physical infrastructure.

Books/newspapers/magazines/Journals are purchased as per the requirement of the students and staff.

6.3.6 Human Resource Management

The college makes strenuous efforts to attract, retain and nurture best faculty in each department. The college provides ample opportunity to all faculty members to give their best in teaching by providing them latest tools.

6.3.7 Faculty and Staff recruitment

The college has two kinds of staff:

1. Sanctioned Posts: To fill up the vacancy against sanctioned posts both in teaching and non teaching, a structured process is followed as per Haryana Government and Kurukshetra University Kurukshetra norms.
2. Non-sanctioned posts: The governing body of the college constitutes a recruitment committee to fill up the vacant positions both in teaching and non teaching categories.

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

At the start of the session, admission committee cum Counselling Cell is made for each faculty to give first hand information to admission seekers.

6.4 Welfare schemes for

Teaching	Loans from P.F., Fee Concession to wards, Emergency medical facility
Non teaching	Loans from P.F., Fee Concession to wards, Emergency medical facility
Students	Fee concession, Provision of payment of fee in instalment Provision of scholarships other than Govt. Books Bank for students, Emergency medical facility

6.5 Total corpus fund generated

13780 INR

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Kurukshetra University, Kurukshetra	Yes	Management & IQAC
Administrative	Yes	Kurukshetra University, Kurukshetra	Yes	Management & IQAC

6.8 Does the University/ Autonomous College declare results within 30 days? **N.A.**

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni visit the College during major events of the college and provide all kinds of support. Their feedback helps the college in improving in different fields.

6.12 Activities and support from the Parent – Teacher Association

There is no formal Parent-Teacher Association. However, the parents regularly visit the institution and efforts are made to collect and implement their suggestions.

6.13 Development programmes for support staff

- 1.They are involved in extension lectures on social issues.
2. They also participate in extension activities of NCC/NSS/Sports regularly.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation and cleanliness of the campus are regular activities of the college

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Athletes and sportspersons are given freships and sports scholarships.

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The activities are conducted according to academic calendar.

7.3 Give two Best Practices of the institution

1. To listen the problems of the parents and students, full time availability of the Principal and staff is ensured.
2. Maintain the campus green and clean.

7.4 Contribution to environmental awareness / protection

Environmental Studies is a compulsory subject for all the students.
Tree plantations and maintenance of college is a regular feature which is given top priority by the college administration.

7.5 Whether environmental audit was conducted?

Yes

No

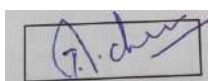
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

No

8. Plans of institution for next year

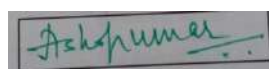
Conduct of faculty improvement programmes for teacher and workshops for students.
Increase in the use of internet on the campus
Promotion of teacher's research incentives and recognition Schemes.

Dr. Jawahar Lal



Signature of the Coordinator, IQAC

Dr. Ashok Kumar



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

**College Calendar
Academic Year 2013-14**

➤ Hawan	-	13 th July 2013
➤ Regular Classes	-	16 th July 2013
➤ Assembly Address/Orientation of Freshers	-	29 th July, 2013
➤ Quit India Movement Day"	-	9 th August, 2013
➤ Independence Day	-	15 th Aug 2013
➤ Tree Plantation	-	15 th Aug 2013
➤ Teachers' Day	-	5 th Sep 2013
➤ Talent Show	-	1 st week of Sep 2013
➤ International Youth Day	-	13 th Sep 2013
➤ Hindi Divas	-	14 th Sep 2013
➤ Swacchhta Abhiyan	-	Last week of Sep 2013
➤ Extension Lecture by Women Cell	-	Sep 2013
➤ Inter-College Competition by Legal Literacy Cell	-	Sep 2013
➤ Youth Festival	-	Sep/Oct 2013
➤ Extension Lecture by Science Department	-	Sep/Oct 2013
➤ Quiz Competition (Science & Commerce)	-	2 nd week of Oct 2013
➤ NSS Day	-	24 th Sep 2013
➤ Extension Lecture, Deptt of Science	-	Oct 2013
➤ Inter College Activity (Deptt of Economics)	-	Oct 2013
➤ Haryana Day Celebration	-	Last week of Oct 2013
➤ Science Seminar	-	Oct 2013
➤ UNO Day	-	24 th Oct 2013
➤ Social Science (Power Point Presentation)	-	Oct 2013
➤ Ekta Divas	-	31 st Oct 2013
➤ Educational Tour	-	Last week of Oct 2013
➤ Activity by Department of Commerce	-	Nov 2013
➤ Alumni Meet	-	Nov 2013
➤ Flag Day and NCC day	-	Between 5 th to 15 th Nov 2013
➤ Parent-Teacher Meet	-	Nov 2013
➤ University Examinations	-	14 th Nov 2013 onwards
➤ English Seminar	-	Nov 2013
➤ Parents Teachers Meeting	-	Dec 2013
➤ Seven Day NSS Camp	-	Winter Vacations
➤ Regular Classes (Even Semester)	-	1 st Jan 2014
➤ National Youth Day	-	12 th Jan 2014
➤ Science Exhibition	-	2 nd week of January
➤ Swacchhta Abhiyan	-	3 rd week of January
➤ Seminar, Science Deptt.	-	3 rd week of January
➤ Republic Day	-	26 th January 2014
➤ Road Safety Programme	-	Last week of January
➤ Quiz by English Deptt.	-	Feb 2014
➤ Extension Lecture, Social Sciences	-	Feb 2014
➤ Youth Parliament	-	Feb, 2014
➤ Athletic Meet	-	1 st week of Feb. 2014
➤ Blood Donation Camp	-	Feb 2014
➤ Prof Rajeshwar Prasad"Shokh" memorial poetical recitation	-	22 Feb 2014-
➤ Seminar, English Deptt	-	Last week of February
➤ Women's Day celebration /	-	8 th March 2014
➤ Sports Mela	-	2 nd week of March
➤ Business Festival	-	Last week of March
➤ Convocation	-	First week of April
➤ University Examinations	-	25 th April 2014 onwards

Schedule of Admission for Session 2013-14

For Under Graduate (Semester System)

- | | |
|--|----------------------------|
| (i) Normal Admission without late-fee | : 01.07.2013 to 16.07.2013 |
| (ii) Admission with late-fee of Rs. 100/- per student with the permission of the Principal | : 17.07.2013 to 23.07.2013 |
| (iii) Admission with additional late fee of Rs. 100/- per day per student with the permission of the Principal | : 24.07.2013 to 31.07.2013 |
| (iv) Classes will begin from | : 17.07.2013 |

For P.G. Courses (Semester System) and PGDCA (Annual System)

- | | |
|--|----------------------------|
| (i) Normal Admission without late-fee | : 01.07.2013 to 30.07.2012 |
| (ii) Admission with late-fee of Rs. 100/- per student with the permission of the Principal | : 31.07.2013 to 06.08.2013 |
| (iii) Admission with additional late fee of Rs. 100/- per day per student with the permission of the Principal | : 07.08.2013 to 13.08.2013 |
| (iv) Classes will begin from | : 30.07.2013 |

Academic Calender for Session 2013-14

(i) For Under-Graduate Courses (Semester System)

Admissions	01.07.2013 to 16.07.2013
Teaching Odd Semester	17.07.2013 to 15.11.2013
Examinations	16.11.2013 to 16.12.2013
Winter Vacations	17.12.2013 to 31.12.2013
Teaching Even Semester	01.01.2014 to 24.04.2014
Examinations	25.04.2014 to 19.05.2014
Practical Examination	After Theory Examination
Summer Vacations	07.05.2014 to 30.06.2014

(i) For Post Graduate Courses (Semester System)

Admissions	01.07.2013 to 30.07.2013
Teaching Odd Semester	30.07.2013 to 30.11.2013
Examinations	01.12.2013 to 25.12.2013
Winter Vacations	17.12.2013 to 31.12.2013
Teaching Even Semester	01.01.2014 to 03.05.2014
Examinations	04.05.2014 to 25.05.2014
Summer Vacations	07.05.2014 to 30.06.2014